

KOLKATA POLICE RECRUITMENT BOARD

112, Ripon Street, Kolkata – 700016

Website- www.kprb.kolkatapolice.gov.in

EMPLOYMENT NOTICE FOR ON-LINE/OFF-LINE SUBMISSION OF APPLICATION FOR RECRUITMENT TO THE POSTS OF CONSTABLE / LADY CONSTABLE IN KOLKATA POLICE.

EMPLOYMENT NOTICE NO. 02/2015/KPRB

DATE: 20.11.2015

In compliance with the Govt. of West Bengal, Home Department, Police Establishment Branch Order No. 852-PL/PA/1C-15/2011 Dated. 4th March 2015, Home (Police) Deptt. G.O. No.349-PL/PI/8C-10/09 Pt.I Dated 21.01.2011 & G.O. No.565-PL Dated 27.01.2011 applications are invited from eligible Candidates for the posts of Constable/Lady Constable in Kolkata Police.

A. PROBABLE VACANCY :-

Sl.No	Category	No of vacancies for constable	No of vacancies for Lady constable
01	Unreserved	583	59
02	Scheduled Caste	234	23
03	Scheduled Tribe	64	06
04	OBC-A	106	11
05	OBC-B	74	07
Total		1061	106

SC/ST/OBC-A/OBC-B candidates of other states will be treated as General (un-reserved) category candidates. 10% Horizontal Reservation is extended to the Home Guards serving in Kolkata Police only for Recruitment to the above mentioned post of Constable / Lady Constable in Kolkata Police. 5% Horizontal Reservation is extended to EX-Serviceman as per the existing Government rules, 2% Horizontal Reservation is extended to Meritorious Sportsman / Sportswoman who have represented in State or National or International level competition, Inter-University Tournaments (conducted by the Inter-University Sports Board) and National Sports / Games for Schools (conducted by the All India School Games Federation). Please go through ANNEXURE-A for detailed informations regarding Sports Quota as per the existing Government rules. However, candidates belonging to the category of Ex-Servicemen, Sports Quota and Home Guards are also required to fulfill all the criteria concerning Educational Qualification, PMT/PET and Examination etc.

The length of the service for EX-Serviceman & Home Guards Serving in Kolkata Police shall be taken into consideration, as per rule, for determination of age as on 01/01/2015.

Vacancies in all the posts are provisional and may be revised during the period of recruitment process.

B. SCALE OF PAY: Rs. 5400 – 25200 (PB 2) + 2600 (Grade Pay), other admissible allowances and prospect of future promotion are subject to existing Rule.

C. ELIGIBILITY :-

(i) **Must be a Citizen of India.**

(ii) **Age Limit** :- 18 – 27 years as on 01.01.2015. Upper age limit is relaxable for Scheduled Caste/ Scheduled Tribe Candidates of **West Bengal Only** upto 05 (Five) Years and upto 03 (Three) Years for OBC-A/OBC-B Candidates of **West Bengal Only**. The upper age limit is also relaxable for the Ex-serviceman/Home Guard serving in Kolkata Police only as per existing Govt. Rules.

(iii) **Minimum Educational Qualification**: The applicant must have passed Madhyamik Examination under W.B.B.S.E or its equivalent examinations.

(iv) Physical eligibility:-

(a) For the post of Constable :

- (1) Minimum Height** – 167 cms.
- (2) Minimum Chest** – 78 cms. with minimum expansion of 5 cms. by inhalation.
- (3) Minimum Weight** – Proportionate to height as per medical standard.

Relaxation in Physical measurement for the post of Constable will be given to GORKHA, GARWALI, RAJBANSI and ST in the following manner:-

- (1) Minimum Height** – 160 cms.
- (2) Minimum Chest** – 76 cms. with minimum expansion of 5 cms. by inhalation.
- (3) Minimum Weight** - Proportionate to height as per medical standard.

(b) For the post of Lady Constable:

- (1) Minimum Height** – 160 cms.
- (2) Minimum Weight** - Proportionate to height as per medical standard.

Relaxation in Physical measurement for the post of Lady Constable will be given to GORKHA, GARWALI, RAJBANSI and ST in the following manner:-

- (1) Minimum Height** – 152 cms.
- (2) Minimum Weight** - Proportionate to height as per medical standard.

(v) Eligibility in respect of Health (For all Posts):- The candidate must possess sound physical and mental health.

N.B. -Benefit of such relaxation at the time of measurement shall be applicable only for those who produce valid certificate in support of their category to which they belong viz. Gorkhas / Garwalies / Rajbansis / Scheduled Tribes.

*The Height-Weight ratio chart for Physical Measurement Test (PMT) is furnished below:-

Height (bare foot) (cms)	Desirable Weight Range (in kgs)
152	-
154	-
156	-
158	-
160	52-65
162	53-66
164	54-67
166	55-69
168	56-71
170	58-73
172	59-74
174	60-75
176	62-77
178	64-79
180	65-80
182	66-82
184	67-84
186	69-86
188	71-88
190	73-90
192	75-93
194	76-94
196	77-96
198	78-98

Note : The weight range of such candidates having height which is not included in the above chart, will be considered for the next height. For instance, the weight of a candidate having height between 160.1 cm and 161.9 cm which is not included in the above 'Height-Weight Ratio Chart', will be 53-66 kg which is mentioned against the height of 162 cm. Hence, the 'Height' column indicates the height upto which the given weight range is applicable.

D. SELECTION PROCEDURE :-

- (i) **Physical Measurement Test (PMT):-** The candidates submitting valid applications will be called for Physical Measurement. Photograph and Finger Print will be taken through webcam/biometric device, when the candidates appear for Physical Measurement. Thereafter Physical Measurement will be taken through Digital Measurement Device. Chest Measurement will be taken for only those candidates, who will qualify in the Height and Weight Measurement (for the post of Constable only).
- (ii) **Physical Efficiency Test (PET):-** The candidates, who will qualify in Physical Measurement, will be considered for Physical Efficiency Test. Timing of individual runner may be taken with the help of Radio Frequency Identification Device (RFID).

Qualifying Standard:-

- (a) **For the post of Constable:-** 1600 metres Run to be completed within 06 minutes and 30 seconds.
- (b) **For the post of Lady Constable:-** 400 metres Run to be completed within 02 minutes.
- (iii) **Written Test- Full marks 90:-** The candidates, who will qualify in the Physical Efficiency Test, will be considered for 'Written Test'. The Written Test will have objective type questions on Current Affairs, General Knowledge, General English, Elementary Mathematics and Analytical Aptitude in multiple choice answer system. Full marks of the Written Test will be 90 and allotted time will be 60 minutes, having provision of negative marking against the wrong answers. The answer sheet may be evaluated in Optical Mark Recognition (OMR System).

Note:- 0.25 marks will be deducted for every wrong answer. The category wise (General/ SC/ST etc.) qualifying marks in the written examination for appearing before interview board will be fixed by KPRB.

- (iv) **Interview - Full marks 10:-** The candidates, who will qualify in the Written Test, will be considered for Interview. After the interview a Merit List of provisionally selected candidates will be prepared on the basis of total marks obtained in 'Written Test' and 'Interview'.
- (v) **Medical Examination (For all Posts):-** Provisionally selected candidates will have to undergo a medical examination at the Hospital, designated by Govt. of West Bengal and earmarked by Kolkata Police.
- (vi) **Verification of Character and Antecedents (For all Posts):-** Provisionally selected candidates will have to fill up and submit 'Verification Roll' which will be thoroughly enquired into by the authority concerned.
- (vii) **Training (For all Posts):-** Provisionally appointed candidates will have to undergo a prescribed course of training / probation successfully before their confirmation in the rank. In case of resignation, before confirmation is tendered by the employee, he shall have to pay the training cost, as per existing Govt. rule.

E. HOW TO APPLY :-

(a) Examination Fee (For all posts) :- All categories of candidates, except those who belong to Scheduled Tribe & Scheduled Caste (of West Bengal only), shall pay application fees of Rs 150/- (one hundred & fifty only).

- No exemption of fee is available to the SC/ST Candidates of other states. They shall be treated as candidate of General Category.
- No claim for refund of the fee will be entertained.
- Applications not accompanied by requisite fee shall be rejected summarily.

(b) Application Form (For all posts) :- Kolkata Police Recruitment Board extends the facilities of both the on-line and off-line submission of applications.

ON-LINE SUBMISSION:-

- Applicants will be able to submit application using the website www.kprb.kolkatapolic.gov.in by filling up their information including scanned photograph and signature. Applicants are advised to follow the procedure properly for applying through on-line.

Payment of Application Fees can be made on-line through payment gateway (**Bill Desk**) by using **Debit Cards / Credit Cards / Net-Banking** of any Bank. An amount of **Rs. 5/- (Rupees five)** only will be charged by the agency concerned (**Bill Desk**) as “**Service Charge**” for availing Debit Cards / Credit Cards / Net-Banking facility.

ON-LINE APPLICANTS ARE REQUIRED TO UPLOAD SCANNED COPY OF THEIR RECENT PASSPORT SIZE PHOTOGRAPH AND FULL SIGNATURE IN JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE AND SIGNATURE FILE MUST BE BETWEEN 10 KB - 50 KB AND 5 KB - 20 KB RESPECTIVELY. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE 138 PX W X 177 PX H (4.5 CM HEIGHT X 3.5 CM WIDTH) AND 350 PX W X 63 PX H (1.7 CM HEIGHT X 9.2 CM WIDTH) RESPECTIVELY. PHOTOGRAPH MUST BE IN CLEAR CONTRAST TO THE BACKGROUND WITH 75-80% OF THE PHOTO OCCUPYING THE APPLICANT’S FACE. CANDIDATES ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE.

On successful submission of the application, the applicants shall be provided with the copy of **Application Form** with his photograph, signature and unique **Application Serial No.** **Candidates are advised to preserve it safely and mention the Application Serial No. for all future communications,** if required, with the Kolkata Police Recruitment Board.

Request for change / correction in the Application Form **SHALL NOT** be entertained under any circumstances after final submission. **The Kolkata Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction / addition/ deletion in any particular field in the application form whatsoever the reasons may be.**

➤ **On-line submission through Tathya-Mitra-Kendras:-**

- The Kolkata Police Recruitment Board extends facility to submit application through about 4800 Tathya-Mitra-Kendras set up by the Government of West Bengal up to the level of Gram Panchayats in the rural areas of West Bengal.

- Applicants may approach any of the Tathya-Mitra-Kendras (List provided on the website) with all particulars and a recent passport size photograph. The authorized staff of the Kendra will fill up the on-line application form on the basis of information provided by the applicant.
- Kendra will also scan the photograph and signature of the applicant and upload it.
- **CANDIDATES MUST CHECK THE INFORMATION ENTERED ON SCREEN BY THE STAFF OF KENDRA BEFORE PROCEEDING FOR ON-LINE PAYMENT.**
- The Application Fee has to be paid to the Tathya-Mitra-Kendras. The Kendra will take service charge of Rs. **20/- (Rupees Twenty)** extra for filling up the form and uploading the same along with scanned copies of candidate's photograph and signature and making on-line payment of Application Fees received from the applicant. The applicant must ensure proper uploading of his photograph and signature. The Board will not be responsible for any discrepancy in the data uploaded. In case of any **mismatch** in respect of photograph and signature or any other detail, the candidature SHALL be rejected.
- All categories of candidates except Scheduled Caste / Scheduled Tribe (of **West Bengal only**) shall pay Rs. 170/- only (Application Fees: Rs. 150/- plus Service Charge: Rs.20/-) to the authorized staff of the Tathya-Mitra-Kendra.
- Candidates belonging to the Scheduled Caste / Scheduled Tribe (of West Bengal only) shall pay Rs. 20/- only (Service Charge) to the authorized staff of the Tathya-Mitra-Kendra.
- Candidates are advised **NOT TO PAY IN EXCESS of the fees & service charge as mentioned above TO THE FRANCHISE OR THE AUTHORIZED STAFF OF TATHYA-MITRA-KENDRA.**
- AFTER PAYMENT OF THE FEES AND SERVICE CHARGE, THE AUTHORIZED STAFF OF THE KENDRA WILL HAND OVER THE APPLICANT THE COPY OF **THE APPLICATION FORM WITH UNIQUE APPLICATION SERIAL NUMBER** AS ACKNOWLEDGEMENT OF SUCCESSFUL SUBMISSION OF APPLICATION ON-LINE. THE COPY OF THE APPLICATION FORM WILL ALSO CONTAIN ALL THE DETAILS FURNISHED BY THE APPLICANT.
- CANDIDATES MUST KEEP THE COPY OF THE APPLICATION WITH THEM AND NOTE DOWN THE UNIQUE APPLICATION SERIAL NUMBER FOR ALL FUTURE COMMUNICATIONS WITH THE BOARD, IF ANY.
- **Candidates may contact the Kolkata Police Recruitment Board through a land line (18004190250) to report of any kind of non-cooperation from any of the Tathya-Mitra-Kendras, with details of the concerned Kendra during office hours (10:00 AM to 05:30 PM) from Monday to Friday.**
- **On-line Application and collection of fees through Allahabad Bank:-**
 - The Kolkata Police Recruitment Board extends the facility of paying application fees through the Allahabad Bank for on-line applicants. Under the system a deposit challan will be generated bearing the Application Serial No. during on-line submission of application.
 - After obtaining the deposit challan, the applicants will have to appear at any of the branches of the Allahabad Bank along with the challan **on next working day(banking hours)** for payment of the application fees.

- The branch will accept the payment of application fees on production of the deposit challan which will be returned back to the applicants with the bank's seal as acknowledgement. This deposit challan bearing the Application Serial No. must be preserved by the applicants for future communication with the Board, if required.
- The applicants will have to pay a sum of Rs. 20/- (inclusive of service charge) to the Branch of Allahabad Bank against each payment of Rs. 150/-.
- After depositing the Application Fees at the Bank Counter the applicant should log-in to the '**My Account**' page by using his username & Password for final submission of his application after 01 (One) day.

OFF-LINE SUBMISSION:-

- The off-line Application Form must be downloaded using the website www.kprb.kolkatapolicen.gov.in through any available Cyber Café or Personal Computer with internet connectivity. Before downloading the application form, the applicant has to click for the post he/she wishes to apply for and has to fill up the following mandatory fields to download the **off-line** Application Form:-

- | | |
|---|--|
| i) Post applied for | -Select |
| ii) Permanent Address State | -Select |
| iii) Name in full | -Text entry |
| iv) Category | -Select |
| v) Ex-Serviceman/Home Guards Serving in K.P. only | -Select |
| vi) Service period (for sl. No. v) | -Numeric entry (YY-MM-DD to YY-MM-DD) |
| vii) Date of Birth | -Select |
| viii) Age as on 01/01/2015 | -Auto calculated field* |
| ix) Mobile No. | -Numeric entry |
| x) Qualification Class X Pass | -Select Yes/No |
| xi) Gender | -Select Male/Female |
| xii) Father's/Husband's Name in full | -Text entry |
| xiii) Mother's Name in full | -Text entry |
| xiv) Sports Quota | -Select Tournament and then Games/Sports |
| xv) Valid e-mail ID | -Text entry (Not Mandatory) |

*On selecting the date of birth, the age of the applicant as on 01/01/2015 will be displayed automatically. Hence, the applicant need not fill this particular field.

Note: Each applicant has to provide an active individual Mobile No. which must remain active till the entire recruitment process is completed. Sharing of Mobile No. between applicants is not permitted. The Board will not take any responsibility for disruption of SMS services in any form. Each applicant is required to have personal e-mail ID. Not mandatory for off-line submission.

After filling up the mandatory fields, the applicant has to click on "**Save and Download**" button. He will automatically get the Application Form with the fields already entered in a pre-printed manner and with the Unique Application Serial No. having 08 digits. The Application Form will also have a bar code printed and an algorithm generated code printed at the bottom of the Form. The applicants are advised to note down the Unique **Application Serial No.** for all future communication with the Board if any.

- Tathya Mitra kendras have been authorized by the Board for downloading these forms along-with the employment notice at a price of Rs. 6/- per form by directly downloading it from the given website in front of the applicants and printing thereafter. Candidates may download the form on their own or otherwise also and take a printout strictly following the specifications.
- The off-line application form as downloaded must be printed on **75 GSM A4 size white paper using Mono-Laser jet, 600 dpi or higher, Normal Print**. Any form, not printed as per the specified size type and manner shall be rejected straightway by the Board.
- During downloading of each Application Form, a unique Application Serial Number with bar code will appear in the form. **No form without the Application Serial No. and Bar Code shall be accepted by the Board.**
- **Applicants shall not use Photocopy/typed/hand-written/market-printed/scanned copy of the application form. Such applications will be rejected summarily.**
- Applicants must take care that the form is downloaded and printed in front of them from the website, as each Form carries a unique Serial No. and bar Code, and if it is not ensured, form carrying same Serial No. and Bar Code, may be used by different applicants. It may ultimately lead to cancellation of candidature of all such applications.
- **The Board shall not be held responsible for cancellation of any form due to use of the form with the same Serial Number. Candidature of all such candidates using form bearing same Serial Number shall be rejected straightway during preliminary scrutiny.**
- **In case of submission of applications off-line, the amount of Application Fees may be deposited in the following manner.**

i) Payment through Department of Post (DOP):-

- Candidates may deposit Application Fees in favour of “Kolkata Police Recruitment Board” in any of the post offices having e-payment facility. The facility will be available in 388 post offices located in the districts of West Bengal [List of post offices is available in the website of Kolkata Police Recruitment Board (www.kprb.kolkatapolic.gov.in)].
- The applicants are advised to go to the Post Offices with the pre-printed “India Post Challan Form” containing Application Serial No., Name of the Applicant etc.
- The Post Office concerned will give a receipt containing the above mentioned fields against deposit of Application Fees which must be pasted at the space provided for affixing the receipt in the application form (Page–2).
- The candidates will have to pay a sum of Rs.10/- as Service Charge to the Postal Department against such e-payment of Rs.150/-.

ii) Payment through the Allahabad Bank:-

The Kolkata Police Recruitment Board extends the facility of paying application fee through all the branches of the Allahabad Bank across the State.

- The applicants will have to appear before any of the branches of the Allahabad Bank along with a preprinted challan (**in triplicate**) which will be provided during download of the off-line application form. Applicants should deposit the fees **on next working day** after generation of Bank Challan.
- On production of the challan at the branch counter of Allahabad Bank, a unique transaction no. will be generated against the payment of application fees of Rs. 150/-
- The transaction no. will be written by the bank staff on all the copies of the challan. Two copies of the challan (**except Bank's copy**) will be handed over to the applicant as acknowledgement.

- The applicant in turn will have to affix the **Board's copy** of the challan at space provided in the Application Form.
 - The applicants will have to pay a sum of **Rs. 20/-** (inclusive of service tax) to the branch of Allahabad Bank as service charges.
- Off-line applications without original e-payment receipts or Board's copy of Bank Challan generated by Postal Department or Allahabad Bank (to be pasted on page-2 of application form), will not be accepted by the Board for further processing.
 - No other modes of payment like Postal order/Money Order/Cheque/Bank Draft/Cash etc. shall be accepted for depositing Application Fees. **Applications accompanying any of the above shall be rejected summarily and the amount shall be forfeited.**
 - The filled up application form may be sent only by post (only ordinary post) addressed to **The Member Secretary, Kolkata Police Recruitment Board, 112, Ripon Street, New Wireless Building, 3rd Floor, Kolkata -700016** superscribing on the envelop **NAME OF THE RECRUITMENT, NAME OF THE POST** applied for and **APPLICATION Serial No.** The same should reach this office within the last date and time of submission of application. **No application will be received through Speed Post / Registered Post / Courier etc.**
 - **There will be no provision for submission of application forms directly by hand in the office of the Kolkata Police Recruitment Board.**
 - Applicants of off-line applications are advised to use envelopes of size **32 cm x 22 cm** while mailing the form to the Board. Larger envelopes may lead to obliteration of the form by way of folding etc.
 - The applications which reach the office of KPRB after the closing date and time shall be rejected summarily.
 - Candidates must paste his recent passport size photograph (preferably colour photograph of 4.5 cm. x 3.5 cm. size) at the given box. He shall neither staple the photograph nor get the photo attested. **PHOTOGRAPH MUST BE IN CLEAR CONTRAST TO THE BACKGROUND WITH 75-80% OF THE PHOTO OCCUPYING THE APPLICANT'S FACE.** Application shall be rejected summarily without photograph. If the bar Code and Application Serial No. are obliterated/suppressed/damaged by the applicant due to wrong pasting of photograph or otherwise, the application will be treated as cancelled.
 - **Candidates shall not submit any documents along with application. Only short listed candidates shall have to produce all relevant supporting documents, in original, for verification at the time of the PMT/PET and/or before the Interview.**
 - Only short listed **candidates under Sports Quota** shall have to produce an attested copy of the certificate of proficiency in Sports & Games (for detailed information about such certificate and for the format of the certificate please see ANNEXURE-A) for verification at the time of the PMT/PET and/or before the Interview.
 - Off-line candidates should sign at the specified spaces of the Application Form (Full Signature).
 - Home Guard candidates, serving in Kolkata Police shall have to produce their Identity cards at every stage of recruitment process.

F. PERIOD OF APPLICATION:-

Applications may be submitted through on-line/off-line with effect from the date of advertisement in Newspaper and the website of Kolkata Police Recruitment Board (www.kprb.kolkatapolic.gov.in) so as to reach the office of the Kolkata Police Recruitment Board latest **by 19/12/ 2015 (5 P.M.).**

NO APPLICATION SHALL BE RECEIVED AFTER THE LAST DATE AND TIME OF SUBMISSION OF APPLICATIONS. HENCE, THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR LAST DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEM OR ANY OTHER TECHNICAL FAULTS, INCLUDING POSTAL DELAYS.

Kolkata Police Recruitment Board will not take any responsibility for any kind of delays (including postal) / applications lost in transit. Hence, applicants should ensure that their applications reach the Board's Office within the last date & time for receipt of applications.

G. Other instructions / Informations:-

- i) Defective/incomplete applications will be summarily rejected.
- ii) Each candidate should submit **ONE** application form only. **Candidature of those who submit more than one application forms will be rejected summarily and the amount of application fee shall be forfeited.**
- iii) Admission to the examination will be purely provisional subject to verification of eligibility at a later stage. Therefore, candidature of any candidate shall be rejected straightway if found not eligible at any stage, even after appearance in the tests /examinations.
- iv) Candidates must abide by the instructions as may be given by the Venue-in-Charge/Invigilator of the examination venue. If the candidate fails to do so or indulges in disorderly or improper conduct, he will render himself liable for expulsion from the examination centers and/or such other punishment as the Recruitment Board may deem fit to impose.
- v) **SC/ST/OBC–A/OBC–B candidates of OTHER States will be treated as General (Un-reserved) category candidates.**
- vi) No TA/DA will be paid to the candidates for their journey to attend PMT/PET, Written Examination & Interview. They will appear for selection tests at their own expenditure. **The Recruitment Board will not be held responsible for any harm or injury to any candidate emerging out of the conduct of the PMT/PET or other tests.**
- vii) In case the applicant is a Government Employee, he/she must obtain an NOC from his/her employer and produce the same at the appropriate stage.
- viii) All entries in the Application Form are compulsory. Application submitted keeping any of the columns blank would lead to summary rejection without any intimation to the applicant.
- ix) The Board reserves the right to rectify the errors and omissions, if any, in the process of holding the examination and final declaration of result.
- x) A candidate who has been reported against by the Venue-in-Charge of the examination venue for violating any of the instructions or for having adopted unfair means at the arena/venue/examination hall or having used electronic gadgets like Earpiece, Smart Phone, etc. in the examination hall, will be punished with cancellation of his candidature and also be debarred from appearing at future examinations/selection processes as may be decided by the Recruitment Board depending on the circumstances/gravity of the case or may be criminally proceeded against.
- xi) Canvassing in any form will disqualify the candidate immediately.
- xii) Applicants are advised not to get lured by any unscrupulous touts. The recruitment process done by the Recruitment Board is absolutely transparent.
- xiii) The decision of the Selection Board on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection of candidature will be final and binding on the candidates.
- xiv) The height of a candidate may be re-measured at any stage including during the Interview at the discretion of the Board and the decision of the Board shall be final and binding on the candidates.
- xv) Only short listed candidates will be asked to produce all relevant original certificates along with the self attested photocopies for verification, failing which their candidature shall be rejected without any further communication.

- xvi) Only short listed candidates under Sports Quota shall have to produce an attested copy of the certificate of proficiency in Sports and Games (for detailed information about such certificate and for the format of the certificate please see ANNEXURE-A) for verification.
- xvii) The Mobile No. and e-mail ID (non mandatory fields for off-line submission) of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information & / or additional fees & / or payment of any kind of fee to any official connected & / or not connected with the Board. Candidates may report such occurrence, if any to **The Member Secretary, Kolkata Police Recruitment Board** along with due evidence (documentary /electronic).
- xviii) In case of on-line applicants no Admit Card will be issued through the Postal Department before the PMT/PET and subsequent stages, if selected. Candidates have to download the e-Admit Cards from the website.
- xix) In case of any difficulties in downloading the off-line application form or in submitting the on-line application form the applicants are advised to communicate either through telephone (Contact No. 8013033011 & 8013033022) during office hours (10 AM to 06:00 PM) from Monday to Friday and Saturday (10 AM to 02:00 PM) except all statutory holidays or through e-mail (info.kprb@applythrunet.co.in).

Candidates may visit the website of Kolkata Police (www.kprb.kolkatapolice.gov.in) for ascertaining developments of recruitment process from time to time.

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ANNEXURE-A

For applicant under Sports Quota only

List of games/sports

1. Athletics (including Track and Field events)
2. Badminton.
3. Basket Ball.
4. Cricket.
5. Foot Ball.
6. Hockey.
7. Swimming.
8. Table Tennis
9. Volley Ball.
10. Tennis
11. Weight Lifting.
12. Wrestling.
13. Boxing.
14. Cycling.
15. Gymnastics.
16. Judo.
17. Rifle Shooting.
18. Kabaddi.
19. Kho-kho.

List of authorities competent to issue certificates.

- | | |
|---|---|
| 1) International Competition
(Form No. 1) | - Secretary of the National Federation of the game concerned. |
| 2) National Competition
(Form No. 2) | - Secretary of the National Federation or Secretary of the State Association of the game concerned. |
| 3) Inter-University Tournament
(Form No. 3) | - Dean of sports or other officer in overall charge of sports of the University concerned. |
| 4) National Sports/Games for School
(Form No. 4) | - Director or Deputy Director in overall charge of Sports/ Games for Schools in the Directorate of Public Instruction, West Bengal. |

Specimen forms referred to above are shown at Form No. 1,2,3 and 4.

FORM 1

(for representing India in an International Competition in one of the recognised Games/Sports)

NATIONAL FEDERATION/ NATIONAL ASSOCIATION OF.....

Certified that Shri/Smt./Kumari_____

Son/Wife/Daughter of Shri_____

resident of_____

(complete address)

represented the country in the game / event of_____in_____

Competition / Tournament held at_____from_____to_____.

The position obtained by the individual / team in the above said Competition / Tournament

was_____.

The certificate is being given on the basis of record available in the office of National federation /

National Association of_____.

Place_____

Signature_____

Date_____

Name _____

Designation_____

Name of the Federation / National

Association _____

Address_____

Seal_____

Note: This certificate will be valid only when signed personally by the Secretary, National Federation / National Association.

FORM 2

(for representing in a State in India in a National Competition in one of the recognised Games/Sports)

STATE ASSOCIATION OF.....IN THE GAME OF.....

Certified that Shri/Smt./Kumari_____

Son/Wife/Daughter of Shri_____

resident of_____

(complete address)

represented the State of _____ in the game / event of in the National

Competition / Tournament held at_____ from _____ to_____.

The position obtained by the individual / team in the above said Competition / Tournament

Was _____.

The certificate is being given on the basis of record available in the office of the State Association

of _____.

Place_____

Signature_____

Date_____

Name _____

Designation_____

Name of the State Association

Address_____

Seal_____

Note: This certificate will be valid only when signed personally by the Secretary of the State Association.

FORM 3

(for representing a University in the Inter-University Competition in one of the recognised Games/Sports)

UNIVERSITY OF.....

Certified that Shri/Smt./Kumari_____

Son/Wife/Daughter of Shri_____

resident of_____

(complete address)

student of_____ represented the University of_____ in the

game /event of_____ in Inter-University/ Competition / Tournament held at_____

_____ from_____ to_____.

The position obtained by the individual / team in the above said Competition / Tournament

was_____.

The certificate is being given on the basis of records available in the office of Dean of Sports or

Officer in overall charge of sports in the University of_____.

Place_____

Signature_____

Date_____

Name _____

Designation_____

Name of the University_____

Address_____

Seal_____

Note: This certificate will be valid only when signed personally by Dean/Director or other officer in

overall charge of sports in the University of_____.

FORM 4

(for representing a State School team in the National Games for School in one of the recognised Games/Sports)

DIRECTORATE OF PUBLIC INSTRUCTION OF THE STATE OF.....

Certified that Shri/Smt/Kumari _____

Son/Wife/Daughter of Shri _____

resident of _____

(complete address)

student of _____ represented the _____ State.

School team in the game / event of _____ in the National Games for

School held at _____ from _____ to _____.

The certificate is being given on the basis of records available in the office of Directorate of

Public Instruction of _____.

Place _____

Signature _____

Date _____

Name _____

Designation _____

Address _____

Seal _____

Note: This certificate will be valid only when signed personally by the Director or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instruction of the State.