



THE UNIVERSITY OF BURDWAN

DIRECTORATE OF DISTANCE EDUCATION

BARDHAMAN

WEST BENGAL – 713104

Ph: 0342 2657 804/912

INSTRUCTIONS REGARDING ONLINE ADMISSION TO B.Ed. PROGRAMME

1. Candidates must fill in the form carefully before submission. Incomplete form will be treated as cancelled.
2. Candidates are requested not to change their mobile number, once entered during online application. Candidates will receive One Time Password (OTP) on his/her mobile number. The OTP needs to enter into the appropriate field to verify his/her application registration.
3. After filling in the required fields in the online form, candidates are to assign his/her password defined by them using at least 6 alpha-numeric characters (alphabets, e.g., a,b,c,..... and numerals, e.g., 1,2,3,.....) for logging back to their own form. Application ID generated after submission of form will be the user name of his/her profile. **Candidates are requested to remember their Application ID for future use.**
4. Candidates are to take a print out of the BankChallan only for online registration and deposit the requisite fees as mentioned in the Challan to a nearest branch of **State Bank of India**. A candidate is to log on to his/her online form once again **(within seven days of submission of Application Form)** to insert the Journal No., Branch Code, Branch Name and Date of Deposition given by the bank on the Challan. The online application will be treated incomplete without insertion of the Journal No. given by the bank after making payment of the requisite fees **Rs. 500.00** only.
5. **System will generate the Merit list as per 1st Method Paper based on the criteria.** If any candidate submits false statement in any respect during the



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online registration, his/her candidature must be cancelled and his/her online registration fees will not be refunded.

6. After publication of the Merit List, schedule of admission will be notified through SMS or published on the Website.
7. Selected candidates need to re-login on the system and upload his/her recent clear (light colour background)**colourpassport size photograph**(without signature) **and signature** (black or blue pen)separately.
8. After uploading the photograph and signature, **candidates need to take print out of the application form and new Bank Challan for Admission** which includes the Course Fees details.
9. Selected candidates need to visit the DDE Administrative Office with all the original documents for verification along with the Application Form & Bank Challan print out as per scheduled mentioned in the SMS or website.
10. During verification the candidates must produce the following documents in **original and photocopies** (Xerox):
 - a. Application Form
 - b. Bank Challan – University Copy
 - c. Admit Card of S.F. or equivalent examination
 - d. Marksheet of S.F. or equivalent examination
 - e. Marksheet of H.S. or equivalent examination
 - f. Marksheet of UG examination
 - g. Marksheet of PG examination (as the case may be)
 - h. Certificate of MPhil/PhD



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- i. Marksheet / Certificate of NCTE Recognised Programme
- j. B.U. Registration Certificate (applicable for BU students)
- k. Caste certificate /PWD certificate

11. Admission will be finalised after the verification of original documents and depositing the requisite Course Fees along with above mentioned documents.

12. **Date of Submission of Form: 10th August,2015 to 11th September,2015**

ELIGIBILITY CRITERIA

1. Trained in service teachers
2. Fresher candidates completed
 - a. Diploma in Pre-School Education (DPSE) or
 - b. Diploma in Elementary Education (PTT) or
 - c. Bachelor of Elementary Education (B.El.Ed.) or
 - d. Diploma in Physical Education (D.P.Ed.) or
 - e. Bachelor of Physical Education (B.P.Ed.) or
 - f. Diploma in Elementary Education (D.El.Ed.) or
 - g. Diploma in Arts Education (Visual Arts/Performaing Arts)
3. Candidates with at least 45% marks at Degree level (Under-Graduate)
4. Reservation and relaxation in marks as per norms



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FEES DETAILS

1. **COURSE FEES:**Rs. 25000.00 (Rs Twenty Five Thousand) per Part (say,Part – I/Part – II)
2. **REGISTRATION/RESTORATION FEES:**Rs. 200.00 (Rs Two Hundred) only for other University students