

**WEST BENGAL POLICE RECRUITMENT BOARD**  
**ARAKSHA BHABAN, SECTOR - II**  
**SALT LAKE CITY, KOLKATA - 700 091**

**INFORMATION TO APPLICANTS FOR "On-Line" SUBMISSION OF APPLICATION FOR RECRUITMENT TO THE  
POSTS OF CONSTABLES (MALE) IN WEST BENGAL POLICE**

**1. NAME OF THE POST AND PAY SCALE:-**

Constables in West Bengal Police and Special IR Battalion in the Pay Scale of Rs.5,400 - 25,200/- (i.e. Pay Band-2) + Grade Pay Rs.2,600/- .

**2. RESERVATION OF VACANCIES:-**

Sl. No.	Category (Sub-category)	No. of vacancies
1.	Unreserved (UR)	1492
2.	Unreserved (E.C.)	723
3.	Scheduled Caste	663
4.	Scheduled Caste (E.C.)	330
5.	Scheduled Tribe	205
6.	Scheduled Tribe (E.C.)	102
7.	OBC-A	317
8.	OBC-A (E.C)	136
9.	OBC-B	226
10.	OBC-B (E.C)	90
<b>TOTAL</b>		<b>4284</b>

**Note: -**

- i) **Total vacancies as stated above is purely provisional and subject to marginal changes.**
- ii) **10% Horizontal Reservation is extended to the Home Guards serving in West Bengal Police only for recruitment to the above mentioned posts subject to fulfillment of eligibility criteria for recruitment to the post of Constable in West Bengal Police vide Notification No. 2702-PL/PI/8C-10/09 (pt-I) dated 16/07/2010. Vacancies reserved for Home Guards serving in West Bengal Police only shall be filled up in accordance with the procedure which may be prescribed by the Government from time to time.**
- iii) **Reservation of vacancies for Ex-serviceman shall be as per the existing Government Rules. The length of service for Ex-serviceman and Home Guards serving in West Bengal Police only shall be calculated as on 01/01/2015.**
- iv) **Shortlisted candidates applying under Exempted Category (E.C.) as a member of the family of Land Losers / as Ex-Census Employees/Election Job Workers/Enumerators should produce original copies of Identity Cards showing Registration & NCO number issued by the Labour Department, Government of West Bengal at the time of scrutiny before the Interview.**
- v) **Selected Candidates are liable to be posted to any unit of West Bengal Police including Specialized India Reserve Battalions and India Reserve Battalions.**

**3. ELIGIBILITY:-**

- (a) Must be a Citizen of India.
- (b) **AGE: -** The candidates must not be less than 18 years and not more than 27 years as on 01/01/2015. The Upper-age limit may be relaxed for the SC/ ST candidates of West Bengal only by 05 years and OBC candidates of West Bengal only by 03 years. The upper age limit is also relaxable for the Ex-servicemen and Home Guards serving in West Bengal Police only as per existing Government Rules.

**Note:-** The Ex-serviceman and Home Guards (serving in WBP only) candidates, if shortlisted, have to produce relevant documents regarding service rendered by them, in original, in support of their claim for Age Relaxation at the time of verification.

- (c) **Educational Qualification:-** The candidate must have passed Madhyamik Examination from the West Bengal Board of Secondary Education or its equivalent examination from any other Board recognized by the State Government or the Central Government.

**Note: -** The candidate must possess the above noted Qualifications on or before the date of publication of the advertisement.

(d) MINIMUM PHYSICAL STANDARD:-

Sl. No.	Category	Height (Barefoot) (in cm.)	Chest (in cm.)	Desirable Weight Range
1.	Candidates of all categories (except Gorkhas, Garwalies, Rajbanshis and Scheduled Tribes)	167	78 cms. With expansion of 05 cms. (78 cms. - 83 cms.)	Proportionate to height as per medical standard*
2.	Gorkhas, Garwalies, Rajbanshis and Scheduled Tribes	160	76 cms. With expansion of 05 cms. (76 cms. - 81 cms.)	Proportionate to height as per medical standard*

\*The Height-Weight ratio chart for Physical Measurement Test (PMT) is furnished below:-

Height (bare foot) (cms)	Desirable Weight Range (in kgs)
152	-
154	-
156	-
158	-
160	52-65
162	53-66
164	54-67
166	55-69
168	56-71
170	58-73
172	59-74
174	60-75
176	62-77
178	64-79
180	65-80
182	66-82
184	67-84
186	69-86
188	71-88
190	73-90
192	75-93
194	76-94
196	77-96
198	78-98

*Note:* The weight range of such candidates having height which is not included in the above chart, will be considered for the next height. For instance, the weight of a candidate having height between **160.1 cm and 161.9 cm** which is not included in the above 'Height-Weight Ratio Chart', will be 53-66 kg which is mentioned against the height of **162 cm**. Hence, the 'Height' column indicates the height upto which the given weight range is applicable.

**4. METHOD OF RECRUITMENT:-**

Candidates provisionally considered eligible will be called for Physical Measurement Test (PMT) and Physical Efficiency Test (PET) which are qualifying in nature, before the Range Recruitment Boards. Candidates who qualify in PMT and PET will have to appear in the Written Examination followed by the Interview.

a) **PHYSICAL MEASUREMENT TEST (PMT) :-**

The Height and Weight of the candidates will be measured by using Electronic Machines.

b) **PHYSICAL EFFICIENCY TEST (PET) :-**

Candidates who will qualify in PMT will be allowed to take part in PET.

**Long Distance Run** - 1600 mtr. (Qualifying time is 06 minutes 30 seconds).

**Note:** - Timing of an individual runner shall be taken with the help of Radio Frequency Identification Device (RFID) technology. One chance will be given for Physical Efficiency Test. **The venues for PMT & PET will be decided by the West Bengal Police Recruitment Board, in due course.**

c) **WRITTEN EXAMINATION: - Full Marks – 90;**

A limited number of candidates on the basis of the qualifying the Physical Measurement Test and Physical Efficiency Test will be called for to appear in the Written Examination to be conducted by the West Bengal Police Recruitment Board.

The Written Examination will have **60 Multiple Choice (Four choices) Objective Type Questions (MCQs) carrying 1.5 marks each**. The duration of the examination will be **One hour**. Question in the Written Examination shall be in the following subjects:-

A. General Awareness and General Knowledge	- 30 Marks (20 questions)
B. English	- 24 Marks (16 questions)
C. Elementary Mathematics (Madhyamik standard)	- 24 Marks (16 questions)
D. Reasoning	- 12 Marks (8 questions)

The candidates are expected to fill up the correct blank space against a question no. on the OMR Answer Sheet. The Question Paper will be in English, Bengali, Hindi & Nepali but the Answers will have to be filled up correctly in OMR Sheet. In case of any contestation the preferred language exercised in the Application Form will be taken as the language in which the Written Test has been answered.

**Note: - There will be NEGATIVE marking for each wrong answer. ¼th of the allotted marks for a particular question will be deducted for each wrong answer. West Bengal Police Recruitment Board will decide the prescribed scheme and syllabus for the Written Examination. The qualifying marks in the Written Examination to appear for the next stage will be fixed by the West Bengal Police Recruitment Board.**

d) **INTERVIEW: - Full Marks – 10**

A limited number of candidates on the basis of the result of the Written Examination will be called for Interview. In the Interview, the general awareness and suitability of the candidate for public service will be tested. The Interview will be conducted by the West Bengal Police Recruitment Board through Range Recruitment Boards.

On the basis of the marks obtained in the Written Examination and the Interview, a merit list of the provisionally selected candidates will be prepared by the West Bengal Police Recruitment Board.

**5. VERIFICATION OF CHARACTER ANTECEDENTS:-**

All provisionally selected candidates will be required to fill up a 'Verification Roll' which will be thoroughly enquired into by the authority concerned.

**6. MEDICAL EXAMINATION:-**

After receipt of Verification Roll having 'No Objection', all provisionally selected candidates will be sent for Medical Examination of the State Government-designated hospitals. The candidates must not have knock knee, flat foot, varicose vein, squint eyes etc. The minimum vision should be 6/6 with or without glasses. They should possess high colour vision and should not be colour blind.

**7. DISCHARGE:-**

The candidates on recruitment will be posted to SVSPA or Subsidiary Training Centre (STC) and shall be required to pass out of the College or Centre as the case may be after having undergone a course of training there.

A constable while undergoing training in the SVSPA or STC or undergoing probation may at any time be discharged by the Principal, SVSPA or Principal, STC or by Assistant Inspector General of Police or by the Superintendent of Police, as the case may be if he is considered by them to be unsuitable for the post.

The order of discharge shall intimate the ground for the discharge but no formal proceeding, such as are prescribed for removal or dismissal of Government Servant shall be necessary.

No appeal shall lie against the order of discharge:

**8. APPOINTING AUTHORITY:-**

Assistant Inspector General of Police or Superintendent of Police.

**9. PERIOD OF APPLICATION: -**

Applications may be submitted through off-line with effect from the date of advertisement in Newspaper and the website of West Bengal Police ([policewb.gov.in](http://policewb.gov.in)) so as to reach the office of the West Bengal Police Recruitment Board latest **by 04/09/2015 (5 P.M.)**.

**NO APPLICATION SHALL BE RECEIVED AFTER THE LAST DATE AND TIME OF SUBMISSION OF APPLICATIONS. HENCE, THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR LAST**

**DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEM OR ANY OTHER TECHNICAL FAULTS, INCLUDING POSTAL DELAYS.**

**West Bengal Police Recruitment Board will not take any responsibility for any kind of delays (including postal) / applications lost in transit. Hence, applicants should ensure that their applications reach the Board's Office within the last date & time for receipt of applications.**

#### **10. APPLICATION FEES:-**

All categories of candidates **except** those belonging to Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay **Applications Fees of Rs.150/- (Rupees one hundred fifty)** only.

- Candidates belonging to the Scheduled Caste/Scheduled Tribe are **exempted** from paying any Application Fees. However, shortlisted candidates are required to produce their SC/ST certificates issued by the competent authority at the time of interview.
- **If any shortlisted candidate fails to submit the documents as stated above, his candidature shall be rejected summarily.**
- **No exemption of fees is available to the SC/ST candidates of OTHER States.**
- **No claim for refund of the fee will be entertained nor will it be reserved for any other examination under any circumstances whatsoever.**
- **Applications not accompanied with the requisite application fees shall be rejected summarily.**

#### **11. HOW TO APPLY: -**

West Bengal Police Recruitment Board extends the facilities of both the on-line and off-line submission of applications.

- ❖ **On-line submission:** - Applicants will be able to submit application using the website *policewb.gov.in* by filling up their information including scanned photograph and signature. Applicants are advised to follow the procedure properly for applying through on-line.

Payment of Application Fees can be made on-line through payment gateway (**Bill Desk**) by using **Debit Cards/Credit Cards/Net-Banking** of any Bank. An amount of **Rs.5/- (Rupees five)** only will be charged by the agency (**Bill Desk**) concerned as "**Service Charge**" for availing Debit Cards/Credit Cards/Net-Banking facility.

ON-LINE APPLICANTS ARE REQUIRED TO UPLOAD SCANNED COPY OF THEIR RECENT PASSPORT SIZE PHOTOGRAPH AND FULL SIGNATURE IN JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE AND SIGNATURE FILE MUST BE BETWEEN 10 KB - 50 KB AND 5 KB - 20 KB RESPECTIVELY. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE 138 PX W X 177 PX H (4.5 CM HEIGHT X 3.5 CM WIDTH) AND 350 PX W X 63 PX H (1.7 CM HEIGHT X 9.2 CM WIDTH) RESPECTIVELY. **PHOTOGRAPH MUST BE ON WHITE BACKGROUND WITH 75-80% OF THE PHOTO OCCUPYING THE APPLICANT'S FACE. CANDIDATES ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE.**

On successful submission of the application, the applicants shall be provided with the copy of **Application Form** with his photograph, signature and unique Application Serial No. **Candidates are advised to preserve it safely and mention the Application Sl. No. for all future communications**, if required, with the West Bengal Police Recruitment Board.

Request for change/correction in the Application Form SHALL NOT be entertained under any circumstances after final submission. **The West Bengal Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular field in application form whatever the reasons may be.**

#### ➤ **Online submission through Tathya-Mitra-Kendras:-**

- The West Bengal Police Recruitment Board extends facility to submit application through about **4800 Tathya-Mitra-Kendras** set up by the Government of West Bengal up to the level of Gram Panchayats in the rural areas of West Bengal.
- Applicants may approach any of the **Tathya-Mitra-Kendras (List provided on the website)** with all particulars and a recent passport size photograph. The authorized staff of the Kendra will fill up the on-line application form on the basis of information provided by the applicant.
- He will also scan the photograph and signature of the applicant and upload it.
- **CANDIDATES MUST CHECK ON SCREEN THE INFORMATION ENTERED BY THE STAFF BEFORE PROCEEDING FOR ON-LINE PAYMENT.**
- The Application Fees have to be paid to the **Tathya-Mitra-Kendras**. The **Kendra** will take service charge of **Rs.20/- (Rupees Twenty)** extra for filling up the form and uploading the same along with scanned copies of candidate's photograph and signature and making on-line payment of Application Fees received from the applicant. The applicant must ensure proper uploading of his photograph and signature. The Board will not be responsible for any discrepancy in the data

uploaded. In case of any **mismatch** in respect of photograph and signature or any other detail, the candidature **SHALL** be rejected.

- ✓ All categories of candidates **except** Scheduled Caste/Scheduled Tribe (of **West Bengal only**) shall pay Rs.170/- only [Application Fees: Rs.150/- plus Service Charge: Rs.20/-] to the authorized staff of the Tathya-Mitra-Kendra.
  - ✓ Candidates belonging to the Scheduled Caste/Scheduled Tribe (of **West Bengal only**) shall pay **Rs.20/-** only (Service Charge) to the authorized staff of the *Tathya-Mitra-Kendra*.
  - ✓ **Candidates are advised NOT TO PAY IN EXCESS of the fees & service charge as mentioned above TO THE FRANCHISEE OR THE AUTHORIZED STAFF OR TATHYA MITRA KENDRA.**
  - ✓ **AFTER PAYMENT OF THE FEES AND SERVICE CHARGE, THE AUTHORIZED STAFF OF THE KENDRA WILL HAND OVER THE APPLICANT THE COPY OF THE APPLICATION FORM WITH UNIQUE APPLICATION SERIAL NUMBER AS ACKNOWLEDGEMENT OF SUCCESSFUL SUBMISSION OF APPLICATION ON-LINE. THE COPY OF THE APPLICATION FORM WILL ALSO CONTAIN ALL THE DETAILS FURNISHED BY THE APPLICANT.**
  - ✓ **CANDIDATES MUST KEEP THE COPY OF THE APPLICATION WITH THEM AND NOTE DOWN THE UNIQUE APPLICATION SERIAL NUMBER FOR ALL FUTURE COMMUNICATIONS WITH THE BOARD, IF ANY.**
  - ✓ **Candidates may contact the West Bengal Police Recruitment Board through a land line (033-23371402) to report of any kind of non-cooperation from any of the Tathya-Mitra-Kendras, with details of the concerned Kendra during office hours (10:00 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except 15<sup>th</sup> August).**
- **On-line Application and collection of fees through United Bank of India (UBI):-**
- The West Bengal Police Recruitment Board extends the facility of paying application fees through the United Bank of India (UBI) for on-line applicants. Under this system a deposit challan will be generated bearing the Application Sl. No. during on-line submission of application.
  - After obtaining the deposit challan, the applicants will have to appear at any of the branches of the UBI along with the challan after **02 (two) Banking Days** for payment of the application fees.
  - The branch will accept the payment of application fees on production of the deposit challan which will be returned back to the applicants with the Bank's seal as acknowledgement. This deposit challan bearing the application sl. no. must be preserved by the applicants for future communication with the Board, if required.
  - The applicants will have to pay a sum of Rs. 20/+ Service charge to the Branch of UBI against each payment of Rs. 150/-.
  - After depositing the Application Fees at the Bank Counter the applicant should log-in to the 'My Account' page by using his Username & Password for final submission of his application after **01 (One) day**.

## 12. OTHER INSTRUCTIONS:-

- i) Defective/incomplete applications will be summarily rejected.
- ii) Each candidate should submit **ONE** application form only. **Candidature of those who submit more than one application forms will be rejected summarily and the amount of application fees forfeited.**
- iii) Admission to the examination will be purely provisional subject to verification of eligibility at a later stage. Therefore, candidature of any candidate shall be rejected straightway if found not eligible at any stage, even after appearance in the tests /examinations.
- iv) Candidates must abide by the instructions as may be given by the Venue-in-Charge/Invigilator of the examination venue. If the candidate fails to do so or indulges in disorderly or improper conduct, he will render himself liable for expulsion from the examination hall and/or such other punishment as the Recruitment Board may deem fit to impose.
- v) **SC/ST/OBC-A / OBC-B candidates of OTHER States will be treated as General (Un-reserved) category candidates.**
- vi) No TA/DA will be paid to the candidates for their journey to attend PMT/PET, Written Examination & Interview. They will appear for selection tests at their own expenditure. **The Recruitment Board will not be held responsible for any harm or injury to any candidate emerging out of the conduct of the PMT/PET or other tests.**
- vii) In case the applicant is a Government Employee, he must obtain an NOC from his employer and produce the same at the appropriate stage.
- viii) Candidates are advised to fill up the 'Preferred Language' box in Application Form. The preferred language exercised in the Application Form will be taken as the language in which the Written Test has been answered by the candidate. *Non-exercise of any of the options would be deemed that the Preferred Language is ENGLISH.*
- ix) **All entries in the Application Form are compulsory. Application submitted keeping any of the columns blank would lead to summary rejection without any intimation to the applicant.**

- x) **The Board reserves the right to rectify the errors and omissions, if any, in the process of holding the examination and final declaration of result.**
- xi) A candidate who has been reported against by the Venue-in-Charge of the examination venue for violating any of the instructions or for having adopted unfair means at the arena/venue/examination hall or having used electronic gadgets like Earpiece, Smart Phone, etc. in the examination hall, will be punished with cancellation of his candidature and also be debarred from appearing at future examinations/selection processes as may be decided by the Recruitment Board depending on the circumstances/gravity of the case or may be criminally proceeded against.
- xii) Canvassing in any form will disqualify the candidate immediately.
- xiii) **Applicants are advised not to get lured by any unscrupulous touts. The recruitment process done by the Recruitment Board is absolutely transparent.**
- xiv) The decision of the Selection Board on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection of candidature will be **final and binding** on the candidates.
- xv) **The height of a candidate may be re-measured at any stage including during the Interview at the discretion of the Board and the decision of the Board shall be final and binding on the candidates.**
- xvi) Only short listed candidates will be asked to produce all relevant original certificates along with the self attested photocopies for verification, failing which their candidature shall be rejected without any further communication.
- xvii) The Mobile No. and e-mail ID (non mandatory fields for off-line submission) of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information & / or additional fees & / or payment of any kind of fee to any official connected & / or not connected with the Board. Candidates may report such occurrence, if any to the **Member, Police Recruitment Board, West Bengal** along with due evidence (documentary /electronic).
- xviii) **In case of on-line applicants no Admit Card will be issued through the Postal Department before the PMT/PET and subsequent stages, if selected. Candidates have to download the e-Admit Cards from the website.**
- xix) In case of any difficulties in downloading the off-line application form or in submitting the on-line application form the applicants are advised to communicate either through telephone (Contact No. 8013033300 & 8013033322) during office hours (10 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except 15<sup>th</sup> August) or through e-mail ([info.conswbprb@applythrnet.co.in](mailto:info.conswbprb@applythrnet.co.in)).

Candidates may visit the websites of West Bengal Police ([policewb.gov.in](http://policewb.gov.in)) for ascertaining developments of recruitment process from time to time.

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## How to Apply

All applications in respect of this recruitment drive can be submitted through two modes, one on-line application and the other off-line application.

In case of on-line application, payment modes available to applicants belonging to Unreserved Category, OBC-A & OBC-B are either through Bill Desk Payment Gateway utilizing Credit / Debit Card and net banking facility or through UBI Challan in a semi offline mode. The pre-populated challan needs to be presented to any UBI branch across the State after two banking days.

In case of off-line, options available to the applicants are either through India Post or UBI Challan. In the case of off-line application pre-filled up challans / India Post intimation slips will be generated. The applicant can avail either of the options, i.e. they can visit any of their nearest UBI core banking branch or any of the e-payment facility enabled Post Office. Please do not forget to take the India Post receipt against the payment made or the stamped and signed UBI challan with transaction ID marked as "Board's Copy". This needs to be affixed in the downloaded application form at the designated place (page 2) for fulfilling one of the criteria of acceptance of application by WBPRB.

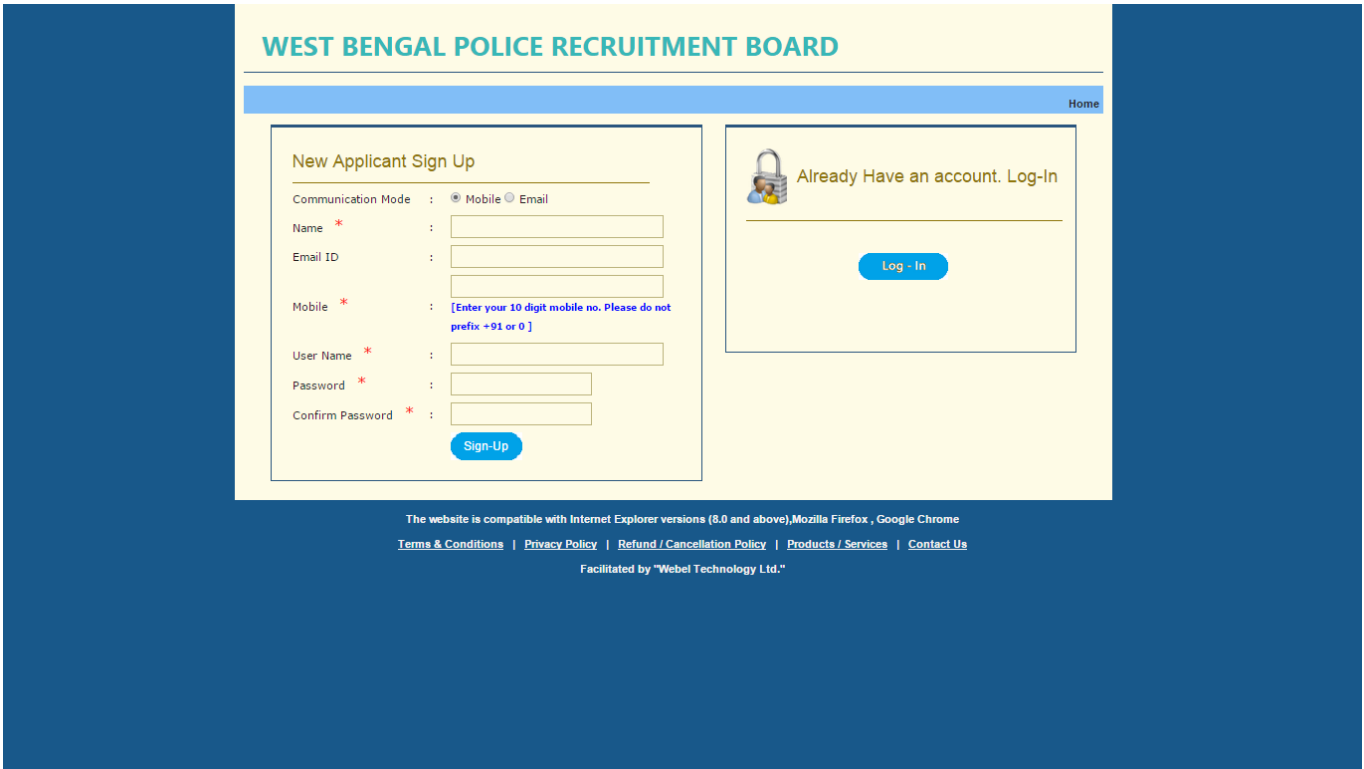
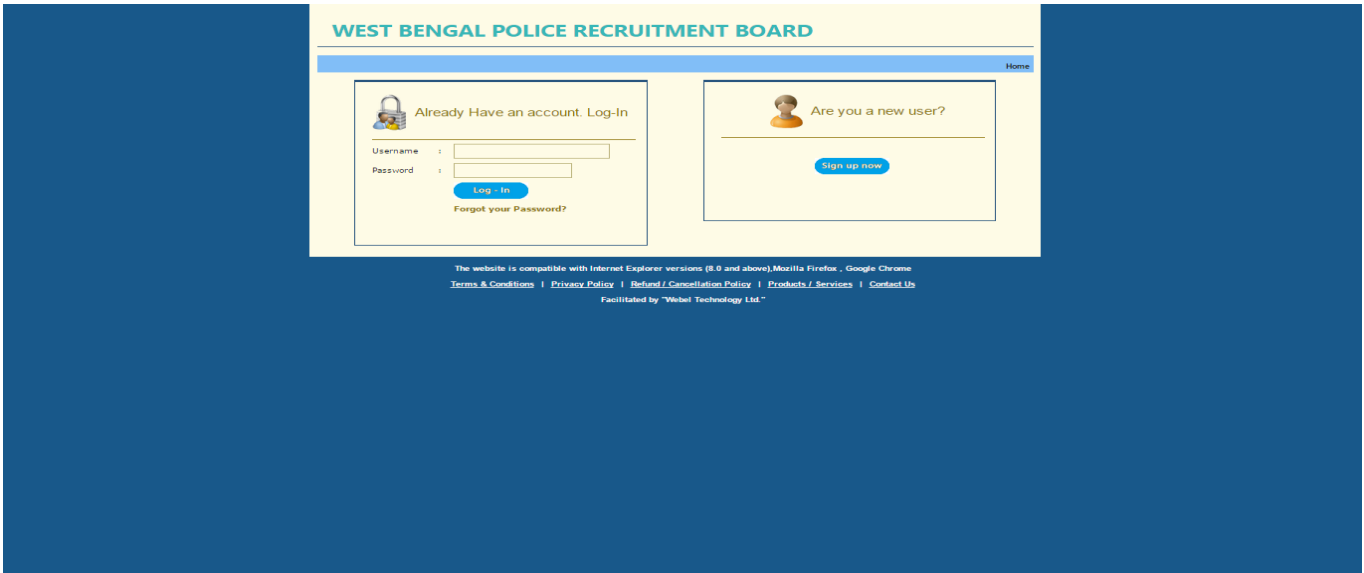
Note: SC / ST category applicants are not required to follow these steps related to payment as they are exempted from paying fees.

### **Documents to be kept ready / prepared before entering for Online Application**

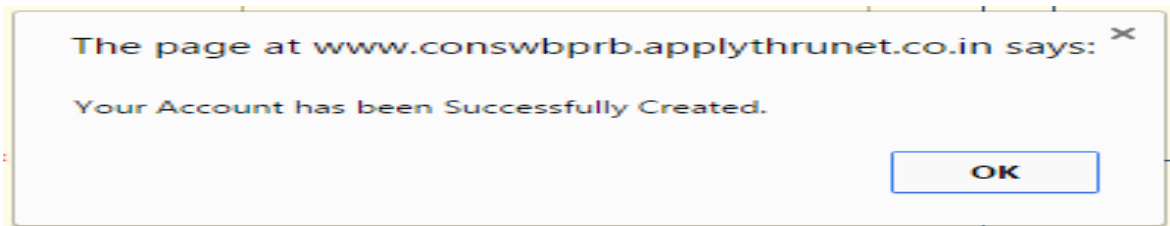
- Matric (Class X) Certificate :** - The following details will have to be filled up strictly as per Class X certificate
  - Applicant's Name.
  - Father's Name.
  - Mother's Name.
  - Date of Birth.
  - Applicants are required to have their "Social Category" & "Community" details in their knowledge.
- Valid E mail address:** - Each applicant is required to have Personal Email ID. Various notifications / information from time to time will be sent to this valid mail ID from WBPRB.
- Mobile Number:** - Each applicant will be required to have an individual mobile number. Sharing of mobile number between applicants is not permitted. User-ID and other pertinent messages/information will be sent to this mobile number. This number needs to remain valid till the entire process of this particular drive. WBPRB does not owe any responsibility for delivery failure of SMS to the applicant's mobile number.
- Details about your Domicile (Permanent) State, District, Police Station, Post Office and also the Communication State, District, Police Station, Post Office.
- 'Part - A' once filled up cannot be modified after clicking on the "Next" Button of the First Page.
- 'Part - B', Page 3 (Communication / Qualification and Other Details) , Page 4(Upload & Submit) can be edited / modified before submission. Once the Application is submitted, the information filled up cannot be updated / modified / deleted.
- Soft copy of passport size photo of size between 10 Kb to 50 Kb in **jpg format**. This image can be uploaded on the application form. Please note a cropping tool is also available with the Application Form.
- Scanned copy of full signature in longhand of size between 5 Kb to 20 Kb in **jpg format**. This Photo will be uploaded on the application form.
- Information related to Passing year of Class X & Board from where the applicant has passed also needs to be kept ready.
- Any case details (related to criminal case) also needs to be kept ready for filling up.

# On-line Application

## Step 1



Please create your login-ID either with your own e-mail ID or your own mobile number. A SMS (short message service) will reach your mobile's inbox with the username and password. You are requested to save that for all future usage for accessing your "My Account" page. You are advised not to share the username and password with anybody. This will minimize the risk of any unnecessary manipulation of your data before submission. More so important information available in your "My Account" page may also get tampered.





After the account creation is successful, you will get the aforementioned message box on your screen

## Step 2

After your account creation you will be taken to the initial information page which will help you to browse through the "Information to Applicants" containing details about the recruitment drive, "How to Apply" containing detail about prerequisites before starting of on-line fill-up , Statutory warning about touts.

Near the bottom half of the page, you will be presented with a button "Apply On-line", please click on the same to launch yourself into the actual fill-up mode.

## Step 3

The First page presented to you is the "Personal Details" page. This page is presented with segments; one is Part A and the other Part B. Please take utmost care in filling up the Part A as the information once entered cannot be edited any further after you click on the "Next" button available at the bottom of this page.

**Personal Details**

**PART - A**

Information once entered in this PART -A Section of personal details page cannot be changed after saved.  
(পার্ট "এ" তে দেওয়া তথ্য গ্রহণ একবার সেভ করলে আর পরিবর্তন করা যাবে না)

1. Posts applied for \*  
(যে পদের জন্য দায়িত্ব করছেন) : Constables In WBP

2. Select Permanent Address State \*  
(স্থায়ী ঠিকার রাজ্য) : WEST BENGAL | WEST BENGAL

3. Select Permanent Address District \*  
(স্থায়ী ঠিকার জেলা) : DAKSHIN DINAJPUR | DAKSHIN DINAJPUR

4. Name in full \*  
(আপনার সম্পূর্ণ নাম)

First Name	Middle Name	Last Name
VISHNU		VINAYAK
Full Name		
VISHNU VINAYAK		

5. Select Category (UR/OBCA/OB/CB/SC/ST)  
[Certificate issued by Govt. of West Bengal only;  
Choose UR if otherwise] \*  
(জাতি - যদি অন্য সরকারের) : SCHEDULED CASTE

5a. Ex-Servicemen / Home Guard (Serving In WBP Only)  
: Home Guard (Serving In WBP Only)

5b. If 5a is Ex-Servicemen / Home Guard (Serving In WBP Only) give length of service as on 01.01.2015

Year	Month	Days
0	1	05

6. Date Of Birth \*  
(জন্ম তারিখ) : 02/12/1992 (DD/MM/YYYY)

Age as on 01.01.2015  
(০১.০১.২০১৫ তারিখে বয়স)

YY	MM	DD
22	0	30

7. Applicant's Mobile No (For SMS Alert) \*  
(গ্রাহীর মোবাইল নম্বর - এস এস এলার্ট এর জন্য) : 9051329290

8. Qualification Class X Passed \*  
(যোগ্যতা) :  Yes

**PART - B**

Information in this Part - B Section is editable till the form is final submitted.  
(পার্ট "বি" তে দেওয়া তথ্য গ্রহণ সাবমিট করার আগে পর্যন্ত পরিবর্তন করা যাবে)

Please input your permanent address State (Sl.No.2) followed by the District (Sl.No.3).

Sl.No.4 is for writing the name of the applicant. Three different boxes are provided, namely First Name, Middle Name, Last Name. If somebody does not have any middle name, he may avoid entering anything in that box. Short forms such as 'KR' for 'KUMAR', 'SK' for 'SHEIKH' etc. must not be entered.

Sl No. 5 provides you the option of selecting your "Category". In this regard, please note for Applicants having their Domicile, i.e Permanent Address State other than West Bengal will be presented with only one option "UR", i.e "Unreserved Category".

Sl.No. 5a provides applicants to choose whether they belong to "Ex-Servicemen / Homeguard (serving in WBP only)" and accordingly input their service period in the box below. Please note that a minimum of six months service is required for Ex-Servicemen to be recognized as Ex-servicemen. All these will aid in calculating the resultant age of the applicant and then matching the age criteria based on his social category. It is to be also noted that Homeguards serving in WBP are only allowed relaxations as per rule and not Homeguards serving Kolkata Police or any other State Police.

Sl.No. 5b. If 5a. option is exercised , then 5b needs to be filled up by inputting his length of service.

Sl.No. 6 is the place where the applicant is required to input his Date of Birth by choosing the requisite information from the "Calendar Control" attached with the input.

Sl.No. 7 is the mobile number. Whatever inputted by the applicant at the time of logging in will get displayed over here.

Sl.No. 8 clearly depicts that the applicant needs to have passed at least Class X to be primarily eligible for applying for the post. The applicant has to tick on the "Yes" checkbox to proceed further.

The above encompasses the most vital "Part A" information segment.

The Part B of this page though can be edited before submission.

The screenshot displays a web-based application form. The top section, labeled 'PART - A', contains fields for: 5a. Ex-Servicemen / Home Guard (Serving In WBP Only) with a dropdown menu set to 'Home Guard (Serving In WBP Only)'; 5b. If 5a is Ex-Servicemen / Home Guard (Serving In WBP Only) give length of service as on 01.01.2015, with a table for Year (01), Month (10), and Days (05); 6. Date Of Birth (সুক্ৰ জাৰিখ) with a date picker showing 02/12/1992; Age as on 01.01.2015 (০১.০১.২০১৫ জাৰিখে বয়স) with a date picker showing 22/03/00; 7. Applicant's Mobile No (For SMS Alert) (গ্ৰাহকীৰ মোবাইল নম্বৰ - এস এম এলটি এছ জৰা) with the value 9051329200; and 8. Qualification Class X Passed (যোগ্যতা) with a checked 'Yes' checkbox.

The bottom section, labeled 'PART - B', contains fields for: 9. Gender (লিংগ) with a dropdown menu set to 'Male'; 10. Father's Name in Full (পিতাৰ সম্পূৰ্ণ নাম) with the value MAHADEV VINAYAK; 11. Mother's Name in Full (মাতৃৰ সম্পূৰ্ণ নাম) with the value PARVATI VINAYAK; 12. Select Community (Gorkha/Garwali/Rajbanshi)? (সম্প্ৰদায়) with a dropdown menu set to 'Rajbansi'; and 13. Applicant's E-Mail ID (For E-Mail Alert) (গ্ৰাহকীৰ ই-মেইল আইডি) with the value vishnubinaya07@gmail.com.

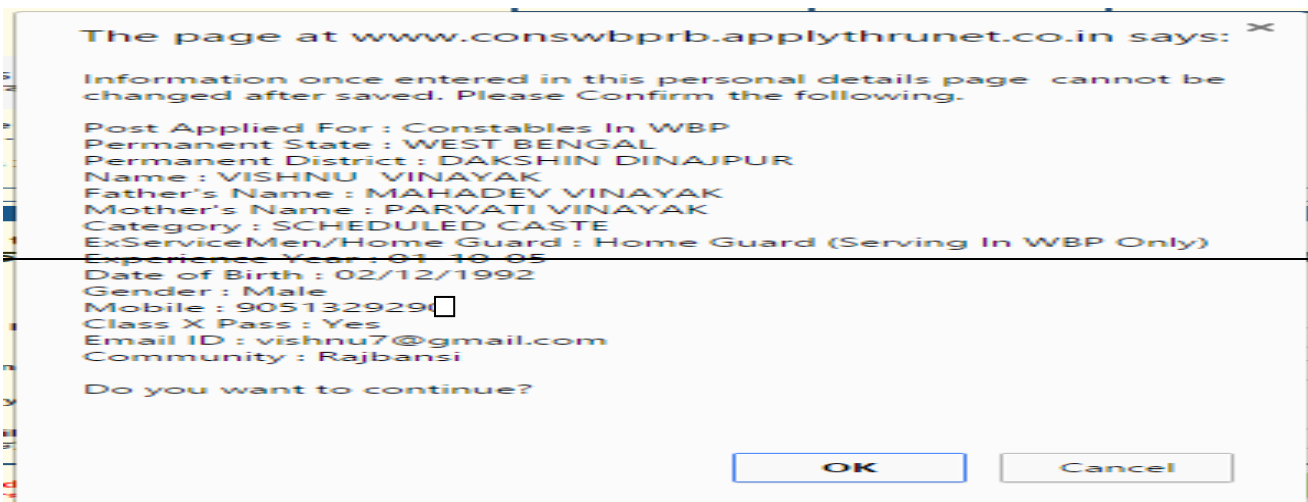
Below the form, there is a red warning message: 'Above asterix marked fields are mandatory to be filled up for continuing (\* দেওমা পত্ৰলি জৰণাপূৰণীয়)'. A blue 'Next' button is located at the bottom right of the form.

At the bottom of the page, there is a footer with the following text: 'The website is compatible with Internet Explorer versions (8.0 and above), Mozilla Firefox, Google Chrome. Terms & Conditions | Privacy Policy | Refund / Cancellation Policy | Products / Services | Contact Us. Facilitated by "Webel Technology Ltd."'

In Part B inputs are required in Sl.No. 10, 11, 12 & 13. Out of them Sl.No. 12 is not mandatory

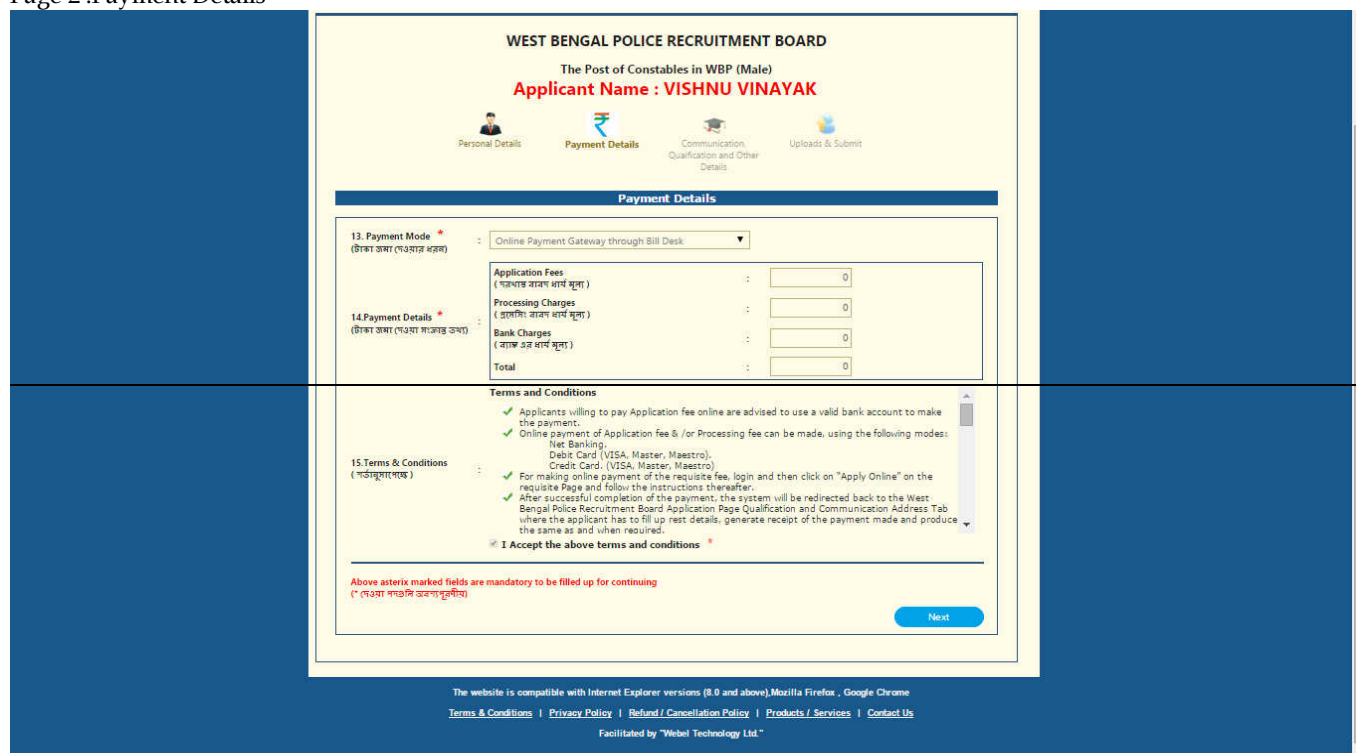
Sl.No. 12 is the first and the only non-mandatory field in the whole page. It allows the applicant to mention his social community for claiming relaxation in criteria for Physical Measurement Test at the time of Field Test (if admit card issued)

After completion of all the entries as you click on the "Next" button, you will be presented with the following message box (SAMPLE/SPECIMEN)



This pop-up message box is basically for you to make one final check of the data that you have fed into the system. In case the data entered is correct, please click on the “OK” button to proceed to the “Payment Page” but note no information in Part - A can be edited any further. In case it seems that there is something wrong in the data entered, please click on the “Cancel” button to return to the entry mode of Page 1 itself.

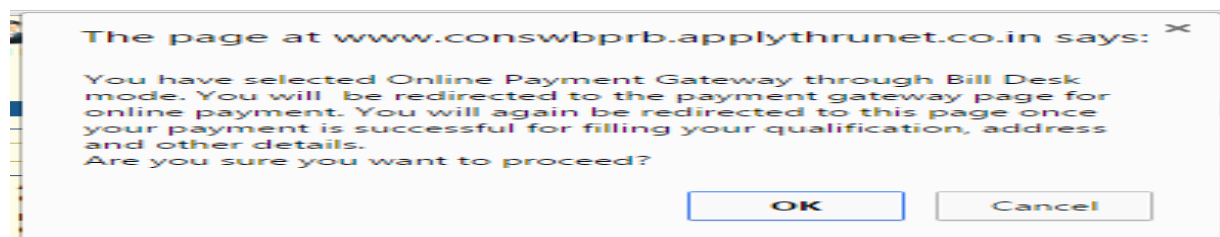
Page 2 :Payment Details



Page 2 will only appear for applicants belonging to Unreserved Category / OBC-A /OBC-B. The fees payable is Rs.150/- + either Billdesk Charges or UBI Charges depending upon which mode the applicant opts for. Fee details are mentioned in the Information Brochure.

In case of SC / ST candidates the Payment page will not appear in the first instance as they are not supposed to pay fees.

Once the “Next” button is clicked in this page, if the applicant has chosen “BillDesk option”, he will be first shown the following message SAMPLE/SPECIMEN and then transported to the “Payment Gateway” Page.



The following screen shots depicts the type of screens the applicant will be presented with in due course of his making on-line payment.

The screenshot shows a payment gateway interface. On the left, there is a sidebar menu with options: Credit Card (selected), Debit Card, Debit Card + ATM PIN, and Internet Banking. The main content area is titled 'Pay by Credit Card' and features a 'VISA' logo. Below the logo, there are input fields for 'Card Number' (with a 'Use QR' button), 'Expiration Date' (split into 'Month' and 'Year' fields), and 'CVV/ CVC'. A 'Card Holder Name' field is also present. At the bottom of the form is a red 'Make Payment' button and a smaller 'Cancel' button. On the right side, there is a 'Merchant Name' section for 'WEST BENGAL POLICE RECRUITMENT BOARD' and a 'Payment Amount: ₹ 150.00' section. Below this is a 'VISA everywhere you want to be' logo and a 'Powered by BillDesk' logo at the bottom right.

#### In case of Bill Desk Payment Gateway Screen:

The applicant will be transported to a different secured window for allowing him to make the payment be it through debit card / credit card or net banking facility. Here the response is instantaneous. If the transaction is a success, it will allow the applicant to immediately move on to the third page - "Communication, Qualification & other details". In case he is not allowed to move to the third page, then the payment is not a "success", it is a "failure". Probable situation may arise -

- (a) The applicant gets a message in his mobile of money deduction from his Account.  
Please note, under this situation, the applicant need not panic, as per on-line banking transaction norms, if the transaction is a failure, the money will automatically be rolled back in due course of time by the banker of the applicant. The applicant should try once more to obtain the "success" response from the Bill Desk server
- (b) Message is displayed that "transaction not possible now".  
The reason could be various, the Bill Desk server may be down, the applicant's banker's server may be down.
- (c) After accepting details the screen goes into a "hang up" mode.  
The reason could be internet link speed at the applicant end or browser / OS error. The applicant should cancel the screen and try after sometime.

#### In case of UBI Challan

The applicants will be provided with a two part UBI Challan. You are advised to visit any UBI branch for the payment of the fees after two banking days of downloading the challan.

Please login to the system to check your payment status the next working day of submission of fees at UBI. If your payment status is updated based on information from UBI, you will be allowed to move on to the third page for filling up the rest of the form

In case you face any difficulty in any of the above operation with respect to UBI payment option, please call up helpdesk nos. 8013033300 , 8013033322 during office hours. In case you find it busy (in case of line congestion/down due to any natural calamity or service provider problem) please feel free to drop in your problem statement in the e-mail address [info.conswbprb@applythrunet.co.in](mailto:info.conswbprb@applythrunet.co.in) . Somebody from our end will attend to your problem.

**Communication, Qualification and Other Details**

**16. Complete Permanent Address \*** (সম্পূর্ণ স্থায়ী ঠিকানা)

Address (ঠিকানা) :

State (রাজ্য) : WEST BENGAL

District (জিলা) : HOOGHLY

Police Station (পোস্ট) :  OR

P.O. (পোস্ট অফিস) :  OR

Pincode (পিন কোড) :

Check if mailing address is same as above. (যদি মailing address একই স্থান টাই করুন)

**17. Complete Mailing Address \*** (সম্পূর্ণ মেলায়োগের ঠিকানা)

Address (ঠিকানা) :

State (রাজ্য) :  OR

District (জিলা) :  OR

Police Station (পোস্ট) :  OR

P.O. (পোস্ট অফিস) :  OR

Pincode (পিন কোড) :

**18. Education Qualification \*** (শিক্ষণের যোগ্যতা)

Class X Pass : YES

Name of the Examination (পরীক্ষার নাম)	Year of Passing (YYYY) (বছর)	Name of the Board (Abbreviation Only) / University (স্বাক্ষর/শিক্ষণস্থাপনায়ের নাম)
Madhyamik or Equivalent (Class X Pass) (মাধ্যমিক/সমতুল্য)	<input type="text"/>	Select Board OR <input type="text"/>
Higher Secondary (Class 10+2) (দশম শ্রেণী)	<input type="text"/>	<input type="text"/>
Graduation (স্নাতক)	<input type="text"/>	<input type="text"/>
Post Graduation (স্নাতকোত্তর)	<input type="text"/>	<input type="text"/>
Regular secondary (Class 10+2) (দশম শ্রেণী)	<input type="text"/>	<input type="text"/>
Graduation (স্নাতক)	<input type="text"/>	<input type="text"/>
Post Graduation (স্নাতকোত্তর)	<input type="text"/>	<input type="text"/>

**19. Do you belong to exempted category?** (Select Yes/No) \*

Select Exempted Category

**20. If 'Yes' please mention the Registration & NCO No. issued by the labour department, Govt. of W.B.**

**21. Select Preferred Language \***

Select Preferred Language

**22. Have you ever been subjected to a criminal investigation as an accused involving moral turpitude?** (আপনার বিরুদ্ধে কি কোনো মর্মান্বিত অপরাধের কারণে কোনো মামলায় অভিযুক্ত হয়েছেন?) \*

Select

**23. If Yes, Give Details** (উক্ত প্রশ্নের বিপরীতে বিবরণ)

Police Station Name in Full (পোস্টের সম্পূর্ণ নাম)	FIR No. (এফ আই নম্বর)	FIR Date (DD/MM/YYYY) (এফ আই নম্বর তারিখ)	Section of Laws (অর্ডিন্যান্স)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Above asterisk marked fields are mandatory to be filled up before continuing. (\* চিহ্নিত ক্ষেত্রগুলি অবশ্যই পূরণ করা হবে)

[Next](#)

The website is compatible with Internet Explorer versions (8.0 and above), Mozilla Firefox, Google Chrome

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Facilitated by "Webel Technology Ltd."

Sl.No. 16 is the Permanent Address, where the State and District gets copied from the selection made in Part - A of Page -1 and it is non-editable. Police Stations and Post Offices of West Bengal are to be selected from the list. Pincode will automatically come upon selection of the Post Office but , it is editable , if it does not match with that of the applicant.

Sl.No. 17 is the Mailing Address . If it is same as your Permanent address please **click on the check-box just above** , so that the whole data above gets copied here. Other wise the applicant is free to enter his mailing address on his own. **Please note , the system will take a bit of time to copy the information from Sl.No. 16 to 17. Please keep your patience and do not again click on the checkbox, otherwise it will become un-checked and you will be required to click again on the box.**

Sl.No. 18 is information related to the educational qualification of the applicant, who has to be at least Class X pass. The first row of the box is mandatory. After inputting the year of passing Class X, the applicant has to choose the Board of his/her examination from the selection option available. Please take a careful look at the options available as it is an exhaustive list covering the whole nation.

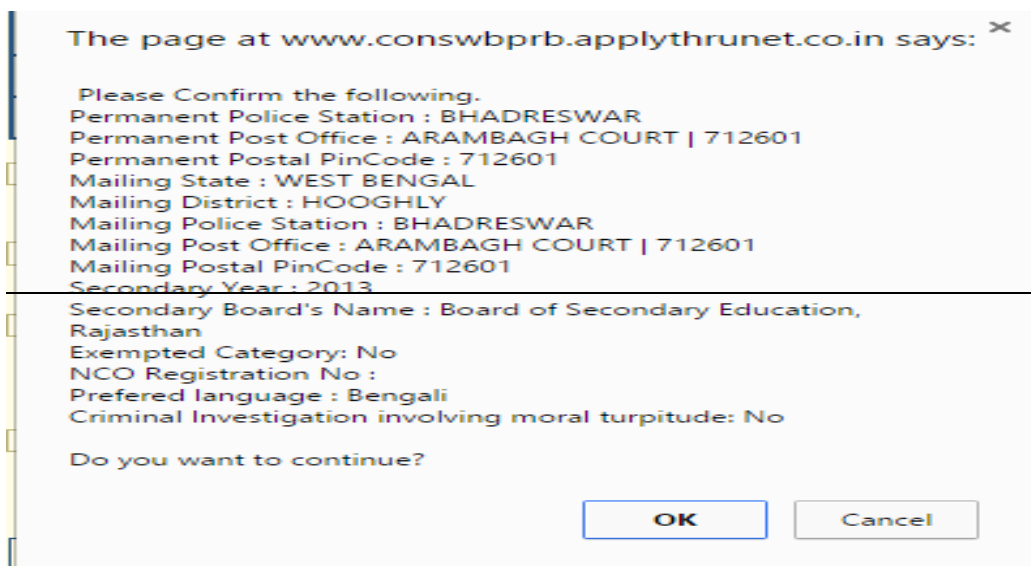
Sl.No. 19 : This input is related to "Exempted Category" and is not a mandatory field but if "yes" option is selected, then Registration & NCO number needs to be given. For understanding who belongs to the exempted category, Labour Department list in relation to this particular subject may be consulted.

If the applicant belongs to exempted category then he has to opt for the same and in box below , i.e , Sl.No. 20 NCO details will have to be filled up. Other wise the applicant can choose "No" and proceed to the next entry field.

Sl.No. 21 : Please opt for the preferred language in which you would like to browse the questions of the Written Test for answering in the OMR sheet (if you are called for PMT/PET exam and subsequently get called for Written Test)

Sl.No. 22 :The next input is related to any pending / acquitted / convicted criminal case related to the applicant. If the option chosen is "Yes", the ensuing input gridlines (Sl.No.23) needs to be filled up with the details of the case(s).

### SAMPLE/SPECIMEN



All the information except Permanent State & District (which have flowed from Part -A of First Page) are editable before submission.

Once you re-enter this third page for editing, please take a note that the check-box in between Sl.No. 16 & 17, if checked will become un-checked. Please take a note of the two illustrations below and act accordingly

#### **Illustration 1:**

**In the event there is no change made in the Permanent address field and you want Sl.No. 16 & 17 to be identical  
What you should do : Please check the button once more , to have Sl.No.17 hold back the information of sl.No. 16**

#### **Illustration 2:**

**In the event there is/are a/few change(s) made in the Permanent address field at the time of editing of this page and you want Sl.No. 16 & 17 to be identical  
What you should do : Please check the button once more to copy the updated information in Sl.No. 16 to Sl.No.17**

#### **Illustration 3:**

**In the event there is/are a/few change(s) made in the Permanent address field at the time of editing of this page and you do not want to copy Sl.No. 16 onto Sl.no. 17  
What you should do : Please do not check the button any further and go ahead and enter your Mailing Address .**

WEST BENGAL POLICE RECRUITMENT BOARD  
The Post of Constables in WBP (Male)  
Applicant Name : VISHNU VINAYAK

Upload Photo and Signature

24. Upload Photo \*  
(কোনো বস্তু ছাড়া সাদা পটভূমিতে)  
Size between 10KB and 50KB  
(Dimension 138px W X 177px H) (4.5 cm Height x 3.5 cm Width)

25. Upload Full Signature in longhand \*  
(কোনো বস্তু ছাড়া সাদা পটভূমিতে)  
Size between 5KB and 20KB  
(Dimension 350px W X 63px H) (1.7cm Height X 9.2 cm Width)

24. Place \*  
(স্থান)

25. Declaration :  
(প্রত্যয়ন)  
(a) I possess all the Essential Qualifications for the Post.  
(b) I solemnly declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief; in the event of any information being found suppressed / false or incorrect, or if my ineligibility is detected before, during or after the tests and medical examination, my candidature / appointment will stand cancelled and my claim to recruitment will stand forfeited. I also declare that I have submitted no other application form for this examination.  
(c) I have never been debarred from any examination conducted by any Service Commission / Recruitment Board of the Government of West Bengal.

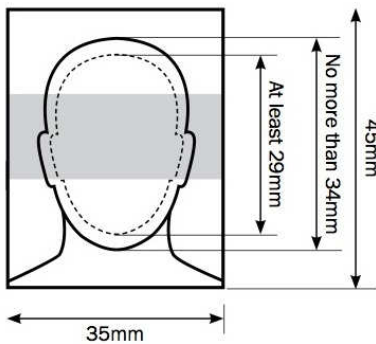
Above asteric marked fields are mandatory to be filled up for continuing  
(\* উপরে অস্টারিক চিহ্নিত ক্ষেত্রসমূহে পূরণ করা আবশ্যিক)

Submit Application

This is the last page before submission of the form.

ON-LINE APPLICANTS ARE REQUIRED TO UPLOAD SOFT COPY OF THEIR RECENT PASSPORT SIZE PHOTOGRAPH AND FULL SIGNATURE IN JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE AND SIGNATURE FILE MUST BE BETWEEN 10 KB - 50 KB AND 5 KB - 20 KB RESPECTIVELY. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE 138 PX W X 177 PX H (4.5 CM or 45 mm HEIGHT X 3.5 CM or 35 mm WIDTH) AND 350 PX W X 63 PX H (1.7 CM HEIGHT X 9.2 CM WIDTH) RESPECTIVELY. PHOTOGRAPH MUST BE ON WHITE BACKGROUND WITH 75-80% OF THE PHOTO OCCUPYING THE APPLICANT'S FACE. CANDIDATES ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE.

Guidelines : Please find the schematic depiction of how your photograph should be



Your photos should be suffice the following primary requirements

- Recent photo facing forward and looking straight at the camera
- without anything covering the face
- in clear contrast to the background
- without a head covering (unless it's worn for religious reasons)
- with eyes open, visible and free from reflection or glare from glasses
- with your eyes not covered by sunglasses, tinted glasses, glass frames or lock of hair
- without any 'red eye' and without any shadows in the picture

## Recapturing the Important Instructions to Fill Online Application Form

- Read all the instruction for registration carefully and then proceed further.
- Check your Eligibility for joining State Police and then register. For [Eligibility Criteria](#) refer the Brochure
- Fill in all your personal details strictly as given in your Matriculation Certificate. (i.e. Your Name, DOB, Father's Name & Educational Qualification.)
- Candidate must ensure that Email ID and Mobile No. entered at the time of fill-up of Personal Details page are active and unique. Sharing/Usage of Email ID /Mobile No. of friends is strictly forbidden.
- Ensure all the fields are filled in correctly and then click on save tab.
- Once you are registered on the site you will get your Username & Password on your Mobile No.
- Registration process is mandatory for all the candidates to apply online for various Entries.
- By default your Email ID/Mobile No. will also be your user name but candidate must select their own password (Not more than 10 Characters). All Candidates are advised to remember their user name and password.
- If you are an existing User/Already Registered on your website you can login using your User name and Password.
- Thereafter your profile page will open and you can view your Dashboard on the screen.

### Beware of Touts

- A. Please be Wary of Touts (*Dalal*). They cannot influence the recruiting procedure at all. They are liars and take advantage of your lack of knowledge of the recruiting procedure. The recruitment by WBPRB is absolutely free, fair and totally merit based. Individuals having the required qualifications and capability will get selected on his own steam. No one can change the procedure to push in undeserving candidates since the procedure has stringent checks and balances and mostly automated. Therefore when you come for recruitment, believe in yourself. Anyone offering guarantee of recruitment must be reported to Superintendent of Police & Member - WBPRB immediately or to the local police. Over a period WBPRB has identified many methods a tout adopts to lure applicants. They are given below for you to ward off any such offers. Canvassing through others will involve summary cancellation of candidature by capturing voice, text messages, letters, copies of Admit Cards with recommendations by placing it in sealed covers and producing it before the Judicial fora concerned when contested.
- B. Likely Victim. Before a tout targets an applicant, he checks the applicant thoroughly. Normally he selects boys/ girls who are physically fit with no medical problems and would in all probability be good in studies. Such candidates generally pass on their own steam. He gives false assurances and says "You just pass the PMT , I will ensure that PET is cleared or just pass PET. I will get the rest of it done." When a candidate passes in such case, the tout will take the credit. If the candidate gets rejected, the tout returns the money or at least a major part of it with a lie that "some money, I can't give back since I gave it to officials; however they have assured me that they will definitely do something next time, since there was lot of strictness this time".
- C. Tricks to acquire Applicants trust. The tout will do anything to acquire the applicant's faith so that they give him money easily, e.g. in the middle of a field recruitment drive, the tout will go up and make a deliberate effort to shake hands with recruiting personnel claiming to be an ex-police official or any other identity. Mind you, he will want you (applicant) to notice this and then capitalize on this hand shake.
- D. Telling Applicants false indicators. Tout will misleadingly say "wear this colored vest (*ganji*)/shorts, I've told the people concerned. They won't ask you anything but will know that you are my man." Please note these are absolutely baseless. PMT & PET exercises are machine driven and no one has any role in data manipulation. Whatever is shown in the machine will get recorded. No operator or any official at the ground has the privilege of changing the recording. More so the site is totally under CCTV surveillance.
- E. No one but only you can make it through the recruitment process, if you have the qualification and capability. Don't lose your parents / your own hard earned money to unscrupulous touts.

### Do's

- Prepare necessary documents as required.
- Clarify doubts/ queries from the Information Brochure / Call Centre.
- Please be present yourself at the time of on-line fill up so that no incorrect information is filled up which may lead to rejection of your application and never forget to obtain the printout of your application after submission.

### Don'ts

- Do not submit duplicate application.
- Do not fill-up any false, feigned or fake information.
- Do not send any hardcopy of the **on-line** application form to the Board through India Post/ Courier
- Do not upload any photograph other than your own legible recent photograph.
- Do not upload any signature other than your own legible full signature in long hand
- Do not come to PMT / PET test centre if called with incorrect or fake documents.
- Do not approach anybody other than Call Centre / WBPRB for clarification regarding recruitment drive.
- Do not pay heed to any one claiming, to get you recruited.
- Do not get lured by any strangers/touts. Police recruitment is absolutely transparent.
- Do not carry mobile handsets or costly personal belongings to the test (s) site.