

Employment Notice No: NER/RRC/D/04/2013-14 Date: 24-08-2013

Closing Date: 24-09-2013 upto 18:00 Hrs For candidates staying in Andaman-Nicobar-Lakshdweep islands **Closing Date : 08-10-2013 upto 18.00 hrs.**

1. DETAILED NOTIFICATION: 1.1 Application on plain A-4 size paper, in the given format are invited from the citizens of India and from such other persons declared eligible by Ministry of Home Affairs, Govt. of India for filling up of the 1442 posts in Pay Band-I of ₹ 5200-20200 with grade pay ₹ 1800 in the Divisions and Workshops of North Eastern Railway and RDSO/Lucknow. 1.2 Application in prescribed format Complete in all respects along with all the enclosure should be sent by post to the "Assistant Personnel Officer (Recruitment), Railway Recruitment Cell, North Eastern Railway, CCM's Annexe Building, Railway Road No. 14, Gorakhpur, U.P. 273012" or may be dropped in the box kept at premises of RRC from 09:30 upto 18:00 hrs. on any working day on or before of the closing date. 1.3 Applications received after closing date and time will not be entertained. 1.4 The envelope containing the application should be clearly superscribed "Application for the Group 'D' post-North Eastern Railway & RDSO Lucknow". Physically handicapped persons should mention 'PHYSICALLY HANDICAPPED CANDIDATE' at the top right of envelope. 1.5 A candidate should submit only one application form, even if he/she intends to be considered for more than one or all categories. Candidates submitting more than one application form will not be considered and even if such a candidate gets selected inadvertently, he/she will not be offered appointment. North Eastern Railway Administration reserves the right to allot the successful candidates any of the posts/place. 1.6 Date and time of examination will be fixed by Railway Board. **Written examination will be held on the same day simultaneously by all the Railways. Similarly Physical Efficiency Test (PET) will also be held during the same period simultaneously by all the Railways.** No request for change of time, date and centre of examination will be entertained on any account. 1.7 Candidates trying to use influence or unfair means would be disqualified.

2. Name of Posts and vacancies for which recruitment is to be conducted:-

S. N.	Division/Unit	Name of Posts	UR	OBC	SC	ST	Physically Handicapped			Total	ESM	Medical Standard
							VH	HH	OH			
01	Sr. DPO/Lucknow	Khalasi/C & W	12	06	03	02	02	02	02	29	43	B-1
		Khalasi/Electrical	10	05	03	02	-	-	-	20	-	B-1
		Safaiwala/Medical	05	02	01	01	-	-	-	09	-	C-1
		Khalasi/Signal	12	06	03	02	-	-	-	23	-	C-1
		Khalasi/Tele	05	03	02	01	-	-	-	11	-	C-1
		Katawala/Operating	09	05	03	01	-	-	-	18	-	A-2
02	RDSO/Lucknow	Helper	17	04	06	03	-	-	-	30	06	C-2
		Salesman	-	01	01	-	-	-	-	02	-	C-1
		Assistant Cook	-	01	-	-	-	-	-	01	-	C-1
03	DRM/Izatnagar	Helper/Mech. Diesel	02	02	01	01	-	-	-	06	02	B-1
		Safaiwala/C & W	-	-	06	-	-	-	-	06	-	C-1
		Trackman/Engineering	210	89	77	39	-	-	-	415	100	B-1
		Porter/Operating	09	08	04	02	-	-	01	24	06	A-2
		Helper/Signal	-	07	02	-	-	-	01	10	03	C-1
		Helper/Tele	-	21	-	04	-	-	-	25	08	B-1
		Safaiwala/Medical	-	01	-	02	-	-	-	03	01	C-1
04	DRM/Varanasi	Katawala/Operating	06	04	05	03	-	-	-	18	-	A-2
		Gateman/Operating	07	04	06	03	-	-	-	20	-	A-3
		Diesel Kh./Mech. Power	01	-	-	-	-	-	-	01	-	B-1
		Cook/Mech. Power	03	02	02	01	-	-	-	08	-	C-1
		Carriage Kh./Mech. C&W	15	09	13	06	-	-	-	43	-	B-1
		Train Light Khalasi/Elect.	-	-	02	04	-	-	-	06	-	B-1
		Khalasi/Elect	-	-	02	03	-	-	-	05	-	B-1
		Helper Khalasi/Signal	12	04	09	07	-	-	-	32	-	C-1
		Helper Khalasi/Tele	06	04	05	03	-	-	-	18	-	B-1
		X-ray Attended	01	-	-	-	-	-	-	-	01	B-1
		Trackman/Engg.	133	72	40	20	-	-	-	-	265	B-1
05	Dy. CMM/Depot/Izatnagar	Gateman/Engg.	02	01	02	01	-	-	-	06	-	A-3
		Khalasi	-	07	-	-	-	-	01	08	05	C-1
06	CWM/Workshop/Izatnagar	Helper/Mech.	42	22	12	06	-	-	-	82	-	C-1
		Safaiwala/Mech.	01	01	-	-	-	-	-	02	-	C-1
		Helper/Elect.	01	01	-	-	-	-	-	02	-	C-1
07	CWM/W/Gkp	Helper	117	61	34	17	-	-	-	229	-	C-1
08	Dy. Chief Engineer Gorakhpur Area	Walveman	04	03	02	01	-	-	-	10	-	B-1
09	Dy. CMM/Depot/Gorakhpur	Khalasi	10	-	04	-	-	-	-	14	03	C-1
		Safaiwala	01	-	-	-	-	-	-	01	-	C-1
Grand Total =			672	367	256	138	02	02	05	1442	177	

2. (i) The Panel shall be formed on the basis of the merit of written examination subject to their document verification & Medical fitness for that category. The decision of RRC/GKP shall be final. (ii) Ex-casual labours of N.E. Railway, who fulfill the requisite eligibility conditions as laid down in this notification, may also apply. **Note:-** The physically handicapped candidates will be posted against the post identified by Railway Ministry suitable for such candidates. The description of posts reserved for PH candidates as given above may not be exhaustive. (a) Vacancies/categories indicated above are only tentative and are liable to change. (b) The vacancies shown above for PH persons are not separate but included in the total vacancies itself.

ABBREVIATIONS :-

1. SC	Schedule Caste	8. W/S	Workshop
2. ST	Schedule Tribe	9. PH	Physically Handicapped
3. OBC	Other Backward Classes	10. OH	Orthopaedically Handicapped.
4. UR	Unreserved	11. HH	Hearing Handicapped.
5. RRC	Railway Recruitment Cell	12. VH	Visually Handicapped.
6. NER	North Eastern Railway	13. SRE	Serving Railway Employee
7. PET	Physical Efficiency Test	14. RDSO	Research Design & Standard Organization

3. EDUCATIONAL QUALIFICATION:- Minimum 10th pass or ITI or equivalent. Those candidates who are appearing in and/or awaiting results of final examination of class 10th are not eligible. Academic qualification certificate recognized for the purpose of Employment in Indian Railways must be from a recognized Educational Institution/Board, otherwise candidature will be rejected.

4. AGE LIMIT INCLUDING RELAXATION PROVISIONS:- 4.1 For all the above vacancies, the age limit will be 18 to 33 years and will be reckoned as on 01.01.2014. 4.2 The upper age limit will be relaxed as under, subject to the production of requisite certificates. (i) FIVE years for SC/ST and by THREE years for OBC candidates in possession of valid certificates issued by appropriate authority as per Annexure-II. (ii) Ten years for persons with disability (15 years for SC/STs and 13 years for OBCs) in possession of valid disability certificate issued by medical board duly constituted by the central or state government. (iii) Casual labours or substitutes, if any, who have put in a minimum of THREE Years service will be given age relaxation to the extent of length of service rendered by them, subject to the age limit not exceeding 40,43 & 45 years in case of General, OBC and SC/ST candidates, respectively. (iv) In case of staff of Quasi Administrative Offices of Railway Organization such as Railway Canteens, Railway Institutes and Railway Co-operative societies

who have put in 3 years service, relaxation of age will be given to the extent of service rendered by them subject to a maximum of 05 years and upper age limit of 35 years. (v) Widows and Divorced women who have judicially separated from their husbands and not remarried, will be given relaxation in age up to 35, 38 and 40 years in case of General, OBC and SC/ST candidates respectively. (vi) Relaxation of FIVE years will be given to the candidates who had ordinarily been domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from the 1st day of Jan, 80 to the 31st of December, 89, subject to production of a residential certificate from the appropriate authority of the State of Jammu and Kashmir. (vii) No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved posts.

4.3 PROOF OF AGE:- (a) Birth Certificate issued by Board or (b) A certificate issued by educational authority for 10th standard or (c) Matric certificate issued by Board. **5. EXAMINATION FEE:-** 5.1 The Examination fee of ₹ 100/- (Rs One Hundred only) is payable of Indian Postal Order drawn in favour of 'Assistant Personnel Officer (Recruitment), RRC, N.E. Railway'. Validity of Indian Postal Order (IPO) should be of at least six months. 5.3 Applications received with cash/cheque/Central Recruitment stamps and Money orders will be rejected and amount forfeited. 5.4 Postal Orders issued before the date of issue of Employment Notice will not be accepted and such application forms will be rejected and amount forfeited. 5.5 The candidates are advised to write their Names and Address on the ORIGINAL IPO at prescribed Place and enclose it with the application form. The complete details of examination fee should be written in column no.19 of application form Examination fee is not refundable and it cannot be adjusted for another examination under any circumstances. **5.1 FEE EXEMPTIONS:** SC/ST Candidates, Ex-Servicemen, Persons with Disabilities, Women candidates, Minority candidates and candidates belonging to OBC except Crimilayer i.e. Economically Backward Classes are exempted from payment of examination fees. **Note: Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis). Economically backward classes will mean the candidates whose family income is less than the prescribed income limit.**

6. HOW TO APPLY:- 6.1 Candidate should carefully read the instructions in this Employment Notice for filling up Application Form. 6.2 Application should be made on a good quality white paper of A4 size (210mm x 297mm) using ONE SIDE ONLY. 6.3 The candidate should use the FORMAT published in the Employment Notice. Application having any change in the format will be rejected. 6.4 The candidates have to fill up required information with Blue/Black Ball Point Pen in his/her own handwriting. 6.5 The application should be written either in English or Hindi and not in any other language. The application has to be duly dated and signed by the candidate. Application filled in any language other than Hindi/English and by any person other than the applicant will be rejected summarily, even if, it is detected at a subsequent stage of the recruitment. 6.6 Candidate should mention "Application for Group 'D' posts-North Eastern Railway & RDSO/Lucknow" on the top of the envelope containing the application. Each cover should contain one application only. In case more than one application is sent in one cover, all such applications will be rejected. 6.7 The candidate should send application duly filled in along with required documents by POST, so as to reach RRC/NER office within the closing date positively. Application received after due date, for any reason whatsoever, will not be considered. 6.8 Candidates who have been debarred from appearing in any of the Railway Recruitment Board Examination need not apply unless their debarment period expires by the Closing date. 6.9 Specific details, as required, may be filled in the Application Form. 6.10 Put signature and date in application form. Signature of the applicant must be specific so that the same may not be copied easily. Signature in capital letters or open letters will not be accepted and the applications having such type of signatures will be rejected summarily. 6.11 Put signature, place and date of filling up of application at the bottom of the Application Form at the assigned place. 6.12. Candidates should write his/her name (in column No.1), father's/husband's name (in column no.2) in capital letters as given in Class-10th certificate. Each letter should be filled in one box as shown below. One box should be left blank between each part of the name.

A S H O K K U M A R

Note:- Please do not prefix Shri/Smt/Km/Late before the Candidate/Father Name. 6.13 In column no. 9 candidate should write his/her date of birth in digits beginning with date, month and year with one digit in each box. If any of these figures is single digit prefix zero to make it double digit, for example-if a candidate is born on 6th July, 1981, he/she should write 06 under DD, 07 under MM and 1981 under YY. 6.14 In Column No. 5, please fill-up in appropriate Box (Male/Female). In Column No.11, the candidate should write their community in the appropriate Box and enclose a valid self attested copy of the caste certificate, if applicable. 6.15 Candidates should write correspondence address in Column No.4. Correspondence Address should be written in block letters. It should be legible, complete and with PIN number. The dimension of this column in 8 cm x 4 cm. The same should not be changed, otherwise, address on scanning would become illegible and it is likely the correspondence may get misplaced in transit. 6.16 In column No.10, the physically handicapped (PH) candidate should write in the appropriate box for their type of disability. 6.17 The facility of scribe is admissible to only those VH candidates who really required the assistance. 6.18 In column No.7, candidate should indicate his/her religion. 6.19 **Priority for choice of division for posting:** In column no. 17 candidates are advised to fillup choice of division/unit by writing 1, 2, 3, 4, 5, 6, 7, 8 & 9. For example, if the 1st preference is Lucknow, 2nd is Varanasi, 3rd is Izatnagar, 4th is RDSO, 5th is Depot Izatnagar, 6th is Workshop Izatnagar, 7th is Workshop Gorakhpur, 8th is Dy. CE/GKP Area & 9th is Depot Gorakhpur in No. Column 17. The candidate will write his/her preference as following:-

Division/Unit	Lucknow	Varanasi	Izatnagar	RDSO	Depot Izn.	Workshop Izn.	Workshop GKP	Dy. CE/ GKP Area	Depot GKP
Indicate Priority	1	2	3	4	5	6	7	8	9

7. ENCLOSURES:- The following enclosures only are to be firmly stitched along with the application form. All enclosed certificates which are in language other than in Hindi or English should be translated in Hindi or English alongwith attested Xerox copies of originals. (i) A passport size photographs (not older than 3 months) without wearing cap & goggles/coloured glasses is to be pasted on the application form. (ii) Examination fee in the form of IPO of ₹ 100/- for UR & OBC candidates as detailed in Para 5. IPO should be enclosed at the top of the application. (iii) Self attested copy of only one educational qualification certificate as mentioned in Column No. 3. (iv) Self attested copy of certificate of proof of age as mentioned in Para 4.3 above. (v) In case of SC/ST/OBC candidates, a certificate of the appropriate authority, for their belonging to SC/ST/OBC categories should be submitted. Draft format for SC/ST is enclosed as Annexure-I, for OBC candidates as Annexure-II for Scheduled Caste/Scheduled Tribe Persons who have migrated from one State/Union Territory to another as Annexure-III and OBC creamy layer declaration as Annexure IV. **List of Authorities empowered to issue Caste Certificate:-** 1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Deputy Collector/ Ist Class Stipendiary Magistrate/City Magistrate/Sub.Divisional Magistrate/Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate). 2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate. 3. Revenue officers not below the rank of Tehsildar. 4. Sub.Divisional Officer of the area where the candidate and/or his family ordinarily resides. 5. Administrator/Secretary to Administrator/Development Officer (Lakshadweep Islands). (vi) In case of Ex-Servicemen & Government Servant, self attested copy of Certificate from the appropriate authority giving their length of regular service etc. (vii) In case of Physically Handicapped (PH) persons, self attested copy of the disability certificate issued by competent authority should be enclosed. (viii) No Objection Certificate from the employer, if already employed (ix) Application received without above enclosures shall be rejected summarily. (x) Only self-attested copies of above documents as applicable should be enclosed. Unattested certificates/documents would not be valid. (xi) Original Certificates should not be enclosed with the application. (xii) Any certificate, photograph etc. received separately, subsequently to the receipt of application will not be entertained.