HEADQUARTERS, WESTERN NAVAL COMMAND, MUMBAI

1. Applications for the following posts, as sanctioned for **WESTERN NAVAL COMMAND,** are invited in the prescribed format from candidates who fulfill the prescribed criteria given below. Selected personnel could be posted in Naval units/formations located in Mumbai, New Delhi, Kanpur, Pune, Jabalpur, Jamnagar and Lonavla.

NON-INDUSTRIAL POST

Sl. No.	Post	Essential/Desirable Qualifications AND/ OR Experience,Age Limit and Pay Scale	No. of Posts (subject to variation)				
			SC	ST	OBC	Gen	Total
01	**Civilian Motor Driver (OG)**	**Essential** (a) Matriculation or equivalent from a recognized Institution or Board (b) Must possess a Driving Licence for Heavy Motor Vehicle (c) 01 (One) year's practical experience in Heavy Motor Vehicles (HMVs) driving. **Desirable** (a) Knowledge of first line maintenance **Age Limit** – 18 to 25 years (for Govt. servant upto 35 years) **Pay Scale**-Rs. 5200-20200 with Grade pay 1900/- (only male candidates are eligible to apply)	04	08	04	10	**26**

Crucial date for determining the age limit 01 Apr 12

2. Applications on plain foolscap paper in English or Hindi with following particulars together with attested copies of certificates in support of age, educational qualification, caste, experience (wherever applicable) etc. alongwith 2(two) recent Passport size photographs (full name be written on backside of photographs) and 2(two) self addressed stamped (Rs.6/-) envelopes of 23x11 cms size addressed to **"The Flag Officer Commanding-in-Chief, Headquarters Western Naval Command, Shahid Bhagat Singh Road, Mumbai -400001** should reach within **15 (fifteen) days from the first date** of publication of advertisement and 21 (twenty one) days in respect of applications received by post from candidates residing in North East regions **(**Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim**)** and Andaman & Nicobar, Lakshadweep & Kavarati islands.

Instructions/Note :

1. (SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Class, PH- Physically Handicapped, UR- Unreserved)
2. Age relaxation up to 5(five) years for SC/ST and 3(three) years for OBC candidates. Applicants claiming age relaxation have to produce attested copy of caste certificate from the appropriate authorities.
3. In case of OBC, the caste certificate, interalia must specify that the candidate does not belong to 'Creamy Layer'.
4. Ex-serviceman candidates should forward undertaking as per GOI/DOP & T OM/36034/29/ Estts/Sct dated 03 Apr 1991. Vacancies are reserved for Ex-Servicemen within the total vacancies for SC/ST/OBC and 10% in Group 'C' posts. Age relaxation for Ex-Servicemen as per prescribed Government of India rules. Benefit of age relaxation is to be claimed only one time by ex-serviceman.
5. Eligible candidates working in Central Government/State Government etc. must submit their applications through proper channel alongwith a No Objection Certificate from his present employer.
6. Applications must be sent by **ordinary post** only.
7. The envelope containing the application should be clearly superscribed in **BOLD capitals** with the name of the post applied for and reservation category viz. SC/ST/OBC/UR/PH/Ex -Servicemen as applicable as follows :-

APPLICATION FOR THE POST OF ———————— & CATEGORY————————

8. Separate application is to be sent for each post.
9. Selected candidates are liable to be posted **at any place in India.**
10. Applications without full details in the given specimen and without 02 self addressed envelopes, 02 photographs, signature, attested certificates and those not conforming to required specification will be rejected summarily.
11. The department shall not be responsible for postal delays/loss.
12. If the number of applications received in response to advertisement is large and it may not be convenient or possible for the department to test/interview all the candidates. The department may restrict the number of candidates called for test/interview to a reasonable limit on the basis of merit in the basic qualification prescribed in the advertisement.
13. Decision of the Appointment authority is final.

APPLICATION FOR THE POST OF _____

1. Name in full (in block letters) : _____ _____ _____
   First Name Father/Husband Surname
2. Date of Birth : Name
3. Age :
4. Sex :
5. Nationality :
6. Religion :

Affix recent passport size photograph duly self attested.

7. Whether belongs to: **General SC ST OBC PAF Ex-Servicemen**
   (Circle the appropriate category) (Attach attested copy of Certificate)
8. Whether belongs to Land Loser (PAF) : Yes / No
   for Seabird Karwar, if Yes attach copies of supporting documents
9. Present address with Pin Code Number.
10. Permanent (Native place) addressed with pin Code Number:
11. Educational/Technical Qualifications :
    (Attach attested copy of Certificate)

(In chronological order starting from lowest standard)

Sr. No.	Exam Passed	Board/University/ Institution	Year of Passing	Total Marks Secured	Percentage
Experience :					

I do hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the competent authority.

Candidate's signature

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